



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Minutes

May 24, 2017 – 10:00 AM
David's Home, Westerville, Ohio

Present: David Schneider, Beth DaLonzo, Carol Jones, Michelle Rable, Liz Clerkin, Mary Holland, Tina Hummons, Donna Evans and LAC Co-Chair Stephanie Giese.

I. Welcome

Meeting started at 10:15.

II. President's Report – David Schneider

- Meeting Dates discussed:
 - OSI scheduled at Mohican August 1-3, 2018. Free were rooms negotiated to reduce cost. Will plan on 6 faculty members: 3 presidents (past, current & future) and 3 at-large faculty (TBA). Discussed plan to survey participants again prior to Institute.
 - OACRAO at Sawmill Creek October 3-5, 2018.
 - Not heard back from Michigan from within the Great Lakes States, will probably schedule 2019, 2020 & 2021 with the State Parks again, unless we head up a joint conference in Columbus with the Great Lakes.
- Registration with 123 to open in June for OACRAO Conference 2017 at \$250.00.

III. Past President's Report – Carol Jones

- Fiscal Committee plans to have audit completed in August. Still working on balance issue as discussed.
- Bylaws Committee plans to meet in June or July and will have any bylaws out to the organization by the middle of August if needed.
- Nominations & Elections is searching for outgoing Board of Directors positions and plan to meet in June or July.

IV. President Elect's Report – Beth DaLonzo

- Ohio Dinner at AACRAO held at the Newsroom in MN was a success with 30 people attending. A little over budget, but it was expected, not by much.
- Beth is requesting code for president elect to log entries in google cloud.

V. Treasure's Report – Michelle Rable

- Operational and Scholarship Fund balances were provided.
- Taxes have been completed, filed and paid.
- Workshops sign-up on 123 has been completed.
- Continuing to working with Carol Jones on balance issue.
- It was decided to add Beth DaLonzo to Huntington account for longevity.

VI. Secretary's Report – Donna Evans

- February and March Minutes were moved for approval by Michelle Rable and seconded by Carol Jones.
- June Newsletter Items were discussed (Committee Report, LAC Report, Campbell Retirement, Member Spotlight, Residency Workshop follow-up and Save the Dates)
- It was announced that Paula Collier from Columbus State Community College volunteered to become OACRAO new Webmaster/Editor for OACRAO.

VII. VP of Membership Report – (Liz Clerkin)

- Working on New Roster of Members.
- Membership and Mentoring Committee plan to meet in June.

VIII. VP of Workshop Report – (Tina Hummons)

- June 9th Residency Workshop is scheduled. Reminder going out Friday.
- July 21st Support Staff Workshop is scheduled. Suggestions were given for folks to fill in were needed.
- Transfer and Dashboard/Excel Pre-Conference Workshops were discussed.

IX. VP of Program Report – (Mary Holland)

- Program Committees working on narrowing down list of sessions to be ready for website on June 8th.

X. LAC Update and Q&A

- Speakers are booked and under contract.
- Logo was shared, completed in color and black and white.
- This year's theme is "Branching out with OACRAO"
- Various items for conference were discussed and viewed.

XI. Adjournment

- Carol Jones moved to adjourn the meeting, second by Tina Hummons. Motioned carried. Meeting adjourned at 2:50 PM.

Next Meeting : June 16, 2017 at 10:00 AM at Mohican State Park.