



# OACRAO News

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Visit OACRAO on the web at: [www.oacrao.ohiou.edu](http://www.oacrao.ohiou.edu)

I invite everyone to join the November flight that is otherwise known as OACRAO 2003 Annual Conference. This newsletter has many references to the conference and the details are explained. The annual conference is by far the highlight and climax of the association's cycle of activities. Much effort and participation goes into the creation, the planning, the local arrangements, and the ultimate execution of the sessions and the related events. It is fun. It is diligent work. It is exciting to share time formally and informally with my colleagues across the state of Ohio. Ohio is celebrating 200 years of statehood, after all.

Please join me at this year's annual conference, November 5-7, in Dayton.

This newsletter contains various items to prepare for the proceedings at the annual conference — like, the nominated slate of officers and the move to incorporation status. As announced last year, OACRAO is taking final steps to become incorporated. The desire to incorporate OACRAO stems primarily from liability issues. Being incorporated limits the liability of the association as well as our personal liability as members. OACRAO has had great successes in its 77 years (with no liability issues to note) and now for this day and age, it is time for a status change. This change parallels what

AACRAO has done a few years ago and what many state associations are doing. I know the Indiana ACRAO members are set to approve incorporation at their annual conference October 23-24. The incorporation document and FAQ's are available on the OACRAO web site for your inspection. Please contact me or Past-President, Dick Carpenter, if questions arise when reviewing these documents.

The 2003-04 Almanac Issue of The Chronicle of Higher Ed states there are 178 colleges and universities in Ohio serving almost 550,000 enrolled students (Fall 2000 data used), with 93,000 degrees awarded (2000-01 year used). My count of schools in the OACRAO directory is 115.

We have much to embrace and celebrate. OACRAO is helping 5 high school graduates pursue higher ed opportunities via the scholarship awards. These 5 students are recognized on page 9 of this Newsletter.

My thanks to all that have contributed to the profession and to OACRAO and my anticipation and welcome to all that will join our ranks soon.

Allen Cole  
OACRAO President



See inside for:

**Proposed Articles of Incorporation**  
**and**  
**2003-2004 Slate of Nominees**

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## Come Fly!



*-Picture yourself...* among colleagues for a healthy dose of professionalism against a backdrop of a city where history was made in flight!

*-Picture yourself...* attending workshops and sessions which help us in admission, records and registration and related fields as we celebrate 200 years for Ohio, 100 years for flight, and 77 years for OACRAO.

*-Picture yourself...* taking advantage of the informal conversations which occur outside of the formal sessions, whether it be over lunch, in the lounge, at the Casino Party/Dinner Wednesday evening, or at the Air Force Museum dinner and tour Thursday evening...everything is included in the three-day conference fee.

*-Picture yourself...* signing up for a committee and influencing the direction of OACRAO and your professional flight path!

*-Picture yourself...* at OACRAO 2003, November 5-7, at the Dayton Crowne Plaza for a successful professional flight!

Bob Kubat & Dave Sauter  
Co-Pilots, Local Arrangements Committee

### **Proposed Articles of Incorporation**

This year at our annual meeting we will be voting on the issue of the incorporation of OACRAO. The proposed Articles of Incorporation are posted on the OACRAO website. According to the Constitution, it is required that the membership be given a minimum of two weeks notice of changes to be voted on at the annual meeting. Please visit the OACRAO website at [www.OACRAO.ohiou.edu](http://www.OACRAO.ohiou.edu) to review the proposed Articles of Incorporation and the list of Frequently Asked Questions (FAQs) prior to the meeting.

### **Annual Conference Information and the On-line Registration Form are available on the OACRAO**

**Website at:**

[www.oacrao.ohiou.edu](http://www.oacrao.ohiou.edu)

## Conference Workshops

Wednesday, November 5<sup>th</sup>

10:00am – 12:00 p.m.

**SEVIS...it's not a root canal!**

### **Exploring an “operational” SEVIS-the Student and Exchange Visitor Information System**

What is SEVIS and why does it exist? What is a non-immigrant student? Can a student be on an expired visa and still be legal? This workshop will explore both the responsibilities of the institutions and the responsibilities of the students in SEVIS reporting. The workshop will discuss the importance of developing systems for information to be collected and disseminated, while ensuring the rights of the students and the protection of the university. Communication among institutional departments and students is the key for successful existence in the new SEVIS era!

Presented by: Jennifer Adams, Associate Director, International Education, Capital University  
Tonda Lazofson, Assistant Director, International Education, Capital University

Wednesday, November 5<sup>th</sup>

10:00am – 12:00 p.m.

**Communication is changing in the 21st Century!**

Instantaneous information exchange and dwindling resources have moved many of us to an electronic environment for our communications. Publications and letters that were previously printed and mailed are now available on our websites or e-mailed directly to the intended recipient. Come learn how Ohio State has changed the way we communicate with our clients. Hear about some of the new challenges we face such as making information accessible to all those interested, keeping information current and retraining users in the new methods of delivery. Participants should be prepared to share their own experiences.

Presented by: Connie Goodman, Assistant to the Registrar and Web Coordinator,  
The Ohio State University

Jack Miner, Business Manager, The Ohio State University

Amy Adams  
Vice President for Workshops

## Nominees for 2003-2004 Officers

The slate of officers for the 2003-2004 OACRAO Executive Board has been set. The vote will be conducted during our November conference. A brief biography of each follows:

**President-Elect: Connie Goodman** is Assistant to the Registrar and Web Coordinator at The Ohio State University. Prior to this, she was the Manager of Enrollment Services in the Registrar's Office, an Academic Counselor/Staff Assistant in the College of Pharmacy and worked in the Admissions Office. Connie holds a B.S. in Home Economics Education from the University of Minnesota and is seeking a masters degree in Family Resource Management at Ohio State. She has been a member of OACRAO since 1994. Connie is the newsletter editor, a member of the Communication Committee, the Data Management Committee (Vice Chair), and the Constitution Committee. She was co-chair of the Local Arrangements Committee in 2001. Connie is a member of the AACRAO "College and University" Committee and regularly attends the annual meetings. She has presented at OACRAO, AACRAO and various other professional conferences.

**Secretary: Steve Midkiff** is the Registrar at Shawnee State University. Prior to this, he was Shawnee's Director of Records and Admission Representative. Steve holds a B.A. in Education from the University of Kentucky, a Master of Education in Educational Psychology from Harvard University and a PhD in Higher Education Administration from Ohio University. He has been a member of OACRAO since 1984. Steve has served on and chaired many program planning committees, served on several auditing committees and was a member of LAC for the annual conference in Athens.

**Vice President/Membership Development: Bob Kubat** is the Registrar at Miami University. He holds a BS in Marketing with a minor in MIS and a MA in Student Personnel Services from Indiana University of Pennsylvania. Previously, he was in the Registrar's Office at Rowan University, the University of North Carolina at Charlotte, and West

Chester University. Bob has been very active in OACRAO, AACRAO and MSACRAO, where he has been on numerous committees and made several presentations. Currently, Bob is Co-chair of the OACRAO Local Arrangements Committee (2003) and a New Member Mentor (2002,2003). He is also a member of the AACRAO Professional Development Committee.

**Vice President/Programs: Sue Schillings** (formerly Sue Lindsey for those of you who don't know about the name change) is currently the Director of Admissions and Records at Cuyahoga Community College, Western Campus. Prior to this, Sue spent over 30 years at Cleveland State University, most recently as University Registrar. Other positions included Director of Institutional Research, Associate Registrar, and Data Administrator for the PeopleSoft Implementation Project. Sue received a Bachelor's degree from Bowling Green State University and a Masters in education from Cleveland State University. Her professional interests include enrollment management and federal compliance, legal, and leadership issues in Higher Ed. She has been active in the Ohio Association for Institutional Research (OAIR), the Society for College and University Planners (SCUP), and the Ohio Conference for college and University Planner (OCCUP) (president). Currently, she is a member of the AACRAO Committee on Federal Compliance and chair of the OACRAO Data Management Committee.

### Nominations and Elections Committee

The Nominations and Elections Committee has 4 openings. Two will be filled from the slate of four Past-President nominees and two from the four at-large nominees.

### Past-Presidents (choose 2):

**Lorinda Bishop** became Registrar at the University of Toledo in October, 2002. Previously, she was Registrar at Owens Community college for 14 years. Lorinda was President of OACRAO in 1999. She was Co-chair of LAC for the Great Lakes 2000 Meeting as well as the Toledo meeting in 1994. At AACRAO, her presentations include a workshop

on Records Fraud and several sessions on Systems Conversions and Academic Policy. She has also served on the AACRAO membership committee and recently finished a two year term as Chair of the Community College Issues Committee.

**Wendy Fahrnbach-Lambing** Wendy Fahrnbach-Lambing is currently an Associate Registrar and the Director of Student Records at the University of Cincinnati. Wendy's been an active member of OACRAO since 1984, serving as President in 1993-94. She currently serves on the Records and Registration and the Membership and Mentoring Committees.

**Brad Myers** is the University Registrar at Ohio State. Many of you know him as the OACRAO FERPA expert, a logical off-shoot stemming from his J.D., received at Ohio State. Brad has been very active in OACRAO, serving as VP Programs, President-Elect, President, and Past-President, LAC Chair, Audit Committee chair and a presenter on several occasions. In 1996, Brad received the Garland Parker Award. On the national level, Brad has been active in several AACRAO committees including: Academic Policies, Practices and Facilities Management Committee (chair), Nominations and Elections Committee, the State/Regional Relations Committee (vice chair and chair), the Federal Compliance Committee (chair) and the Fees/Dues Task Force.

**Dave Sauter** is the University Registrar at Wright State University. Prior to that, he was the University Registrar at Xavier University, Director of Records and Registration at Miami University - Middletown, and Coordinator of Student Life Programs at OSU-Newark/COTC. He has served OACRAO as treasurer, VP Workshops, President and is currently historian and one of the 2003 LAC Co-chairs. Committee responsibilities include OACRAO Professional Development and Audit, AACRAO Financial Aid Committee (chair 1993-95), AACRAO Nominations and Elections Committee (vice-chair) and the AACRAO task force for Certification and Credentialing.

### **At-Large (choose 2):**

**Cindy Davis** is the currently serving on the Professional Development and Communication Committees. She is a former chair of the Data Management and Research Committee. She has also served on the Constitution and Local Arrangements Committee. Her professional experience covers institutions large and small, public and private, two and four-year and includes positions at Kent State University and Central Ohio Technical College. She currently serves as the Associate Registrar at Otterbein College.

**Margaret Hawkins** is Associate Registrar at Columbus State Community College. She is a regular attendee at OACRAO annual conferences and has been a member of the Local Arrangements and Audit Committees as well as a session recorder. She regularly attends AACRAO conferences.

**Mel Severns** has been the Registrar at Mount Vernon Nazarene University since 1998. Previously, he was Assistant Registrar for 4 years, a Resident Director for 7 years and in Admissions for 2 years - all at MVNU. He holds a B.A. in Business Administration from MVNU and an M.A. in Higher Education & Student Affairs from The Ohio State University. Mel has attended several AACRAO conferences and has presented on Web Grading. He regularly attends OACRAO meetings and has served on the Records and Registration Program Committee (chair 2002, vice chair 2001), as well as being a session presenter and panelist.

**Mary Southards** is the Assistant Dean for Enrollment Management at Kent State University Stark Campus. From 1983-1996, Mary held the position of Registrar and Director of Admissions and Kent State Stark. Mary has participated in OACRAO as a presenter, session convener, and as Chair of the Professional Development Committee. She has also been an active member of the Scholarship Committee since 1999, and has chaired that committee since 2001.

## **Announcing the 77<sup>th</sup> Annual OACRAO Meeting**

**November 5-7, 2003  
Crowne Plaza Dayton**

Please join the flight for OACRAO 2003. Plan to come and participate so as to meet your colleagues, gather insights, share your knowledge and keep OACRAO strong and vibrant. Local Arrangements has the plans and destination set with a great location and wonderful events, including an aviation related outing planned for Thursday evening. The Program Committee has all the in-flight activities scheduled and ready for your consumption. This includes 32 sessions and 2 pre-conference workshops. The Executive Committee and the operational committees are in the control tower and flight is cleared for take off.

Come fly with us!

The full program of events is located at the OACRAO website at: [www.oacrao.ohiou.edu/](http://www.oacrao.ohiou.edu/). Check for special information regarding pre-conference workshops, the OACRAO Scholarship, and the OACRAO charity drive.

All registration and program information can be found on the OACRAO website at:  
[www.oacrao.ohiou.edu/](http://www.oacrao.ohiou.edu/).

**Please complete the registration form by Friday October 17, 2003.**

A block of rooms has been reserved at a very reasonable price. Hotel reservations can be made by calling 937-224-0800 (mention OACRAO rate).

**Please make your reservations by Wednesday, October 15, 2003.**

Your Local Arrangement Co-Chairs: Bob Kubat and Dave Sauter

Questions?

Contact: Bob [kubatra@muohio.edu](mailto:kubatra@muohio.edu) or Dave [dave.sauter@wright.edu](mailto:dave.sauter@wright.edu)



## Historian's Corner

# Creating Our Own History... Sometimes Amidst Hysteria!

### CREATING OUR OWN HISTORY...SOMETIMES AMIDST HYSTERIA!

Fall 2003 at Wright State University has been like no other. Amidst the increasing enrollment numbers, changing mix of students, variety of class offerings for flex and distance learning, and other “typical” changes we all may be experiencing, much has changed:

- the Fall Quarter now begins and ends by Thanksgiving;
- new General Education requirement has been implemented
- migrated from three to four credit hour base for most classes
- new timeblock configuration for classes, and classes not beginning until 8:30 a.m.
- new priority system for scheduling classes within new timeblocks and room/building priorities
- early stages of new WSU administrative system review for replacement starting next year (with vendor on-site visits the first weeks of fall!)
- OBR Audit winding down by September 24.

I'll be noticeable grayer by the fall conference!

I'm reminded of the role we play on our campuses...whether it be in items such as those above for registrars, in “crafting” the incoming class within the admission sector, helping analyze residence hall needs, helping design emerging academic building needs as new majors emerge, etc. The universities we serve and the higher education field we call our vocation all need us.

We each help create institutional history and therefore our own professional history. Continue that tradition and come to OACRAO 2003, and experience “200 years of Ohio, 100 years of flight, and 77 years of OACRAO.”

“Hysterically” yours this fall as OACRAO Historian,

Dave Sauter

## **..UPDATES...UPDATES...UPDATES...UPDATES...UPDATES..**

### **Bowling Green State University**

- Since 1981, Bowling Green has offered touch-tone telephone registration. Effective December 2003, registration services will be entirely web-based.
- Marge Hufford, Director of Records and Associate Registrar, has retired.

### **Baldwin-Wallace College**

- Vickie Lofton, Assistant Registrar, welcomed Tyler Andrew to her family on June 16. Tyler also has a 2 1/2 year old big brother at home.

### **Clark State Community College**

- Jill Russell retired as Registrar from the Records and Registration Office on June 30, 2003. The new Registrar is Elizabeth (Beth) Deger who was previously at the Botanical Gardens Library in Chicago.

### **Franciscan University of Steubenville**

- Franciscan University of Steubenville welcomed two new admissions counselors to its staff. Scot Blackburn joined us after working for several years in sales and computers. He recruits students in Ohio, Ind., Wis., Minn., N.C., and S.C.
- Anna Franzonello graduated from Franciscan University of Steubenville in 2003 with a degree in history and is happily working for her alma mater. Anna's territory includes: Maine, N.H., Vt., Mass., Conn., R.I., Penn., Md., Del., and Washington, D.C

### **The Ohio State University**

- Shelley Parker has resigned her position as Senior Degree Audit Program Coordinator in the Office of Eligibility Services to accept a position in the Office of Responsible Research.
- Rand McGlaughlin has joined the Office of Eligibility Services as a Degree Audit Coordinator. Rand was previously in the College of Arts and Sciences as the Graduation Coordinator.
- Elizabeth Conzo resigned her position as Statistical Information Specialist II in the Student Enrollment Reporting and Research Services.
- University Registrar Brad Myers is the recent recipient of The Ohio State University Failer Award for service to students. In his position as registrar as well as those that led to this level of responsibility, he has always continued to make time to volunteer with various student groups, including Sphinx, a senior honorary for which he has served as adviser for the past 10 years.

- After nearly 7 years at Ohio State, Michael George has accepted an offer to become the University Registrar at the University of Texas, Arlington.

### **Ohio University**

- The Registrar's Office has lost several long-term staff members due to early retirement incentives (2-yr buyout and \$10,000 bonus) intended to decrease payroll in tight budget times without employee layoffs. The following employees have retired: Nancy Kasler (Scheduling), Dixie West (Transcripts), Mary Ann Fowler (Transcripts), Gayle Davis (Registration), and Sylvia Cunningham (Grades).
- Patrick Beatty, Assistant Registrar for Academic Record started with OU July 1. He came from the University of St. Thomas in St. Paul, Minnesota. Renee Coen was hired on July 1 as Scheduling Supervisor. Karen Perez started July 1 in one of our Student Services Windows positions. Carolyn Darst was promoted from our Student Services Window position to Grades and Transcript Supervisor. Yvonne Nice accepted the position of Assistant to the University Registrar and started officially in that role on September 3. We hope to fill two vacant Student Services Window positions soon.
- A new application for students allows them to update their addresses, telephone numbers, and emergency contact information online.
- Student photos are now available for faculty/instructors to view when retrieving online class lists.
- After 10 years as President, Robert Glidden announced his retirement effective June 2004.
- Ohio U is celebrating its bicentennial this year (1804-2004).

### **Otterbein College**

- Jan Wieland, Senior Associate Registrar, passed away August 12 after a lengthy battle with cancer. This past April 1, Jan retired to her fruits and vegetables farm in Morrow County after 30 years of dedicated service to Otterbein from which she also graduated. She was an active member of OACRAO having served on various committees including several LAC's. We will sorely miss her enthusiasm, energy and friendship.

### **University of Cincinnati**

- Nancy L. Zimpher, chancellor of the University of Wisconsin-Milwaukee, will become the 25th president of the University of Cincinnati on October 1.

(Con't on page 9)



## Scholarship Committee

The Scholarship Committee is pleased to announce the selection of five outstanding Ohio high school graduates as the winners of the OACRAO 2003 Leadership and Service Scholarship. The 2003 winners are:

Rebekah L. Dannemiller, a graduate of Liberty Union High School. Rebekah is enrolled at The Ohio State University.

Michael S. Hunter, a graduate of Federal Hocking High School. Michael is enrolled at Ohio University.

McKenzie E. Koss, a graduate of Magnificat High School. McKenzie is attending Ohio University.

Stacey M. Moritz, a graduate of Maumee High School. Stacey is enrolled at The Ohio State University.

Molly E. Roth, a graduate of Archbishop Alter High School. Molly is attending Xavier University.

These five intelligent, talented and motivated teens were selected after the Scholarship Committee reviewed nearly 900 applications. The Leadership and Service Scholarship winners – and they are truly winners – will each receive \$500 toward their educational expenses.

The five scholarships awarded this year were made possible through the continued commitment of the OACRAO Executive Committee and the generous contributions of the OACRAO membership and Scrip-Safe Security Products. On behalf of the Scholarship Committee, please accept my thanks for your support of the scholarship initiative. Please visit the Scholarship Committee table at the Fall Annual Meeting. We have lined up some super items for our Silent Auction to support the 2004 Leadership and Service Scholarship awards.

Mary Southards  
OACRAO Scholarship Committee,  
Chair



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("Updates", Con't from page 8

- Stanley Henderson, formerly Associate Vice President for Enrollment Management at the University of Cincinnati, has joined the University of Illinois at Urbana-Champaign. Beginning August 11, 2003, Dr. Gregory Stewart assumed the title of Interim Associate Vice President for Enrollment Management. Greg has been working with us as Interim Associate Director of Marketing for Admissions. He is an acknowledged leader in enrollment management having held the position of Associate Vice President for Enrollment Management at Northern Kentucky University from 1999-2002.

- Dr. Thomas Canepa joined us on September 2, 2003 as Assistant Vice President for Admissions. Tom comes to us from Western Carolina University where he served as Associate Vice Chancellor for Enrollment Management. Mr. Vory Billups will join us later in September as Associate Director of Marketing. He comes to us from Kentucky State University where he serves as Director of Admissions. Mr. Jon Mays has been appointed Associate Director of Processing,

effective immediately. Dr. Gregory Stewart is the Interim Associate Vice President for Enrollment Management.

- Congratulations are to be extended to our recently retired University Registrar, Lynn Barber. Lynn became a first-time Grandfather on September 4 when Edwin Lloyd Bowman, IV was born. Lynn still checks his email frequently, so feel free to send any well wishes to him at Lynn.Barber@uc.edu.

### University of Toledo

- The University of Toledo is utilizing the Web as a means of improving customer service to both faculty and students. Changes that have been introduced recently include: Web enabled search to find course availability and schedules, *Web for Faculty and Advisors* which allows faculty to enter grades and view class rosters, Dean/Department Chair Reporting System which enables deans and department chairs to view the grading status and enrollments for courses within their departments, On-line report request form for faculty and staff to request reports, and SIS upgrade from version 1.17 to 1.19.



## ***The M&M's Need You...*** **Membership & Mentoring Update**

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The Membership & Mentoring Committee has been hard at work all summer planning events to welcome our new members and first time attendees to OACRAO 2003. The New Member Orientation Session at 5:30 on Wednesday should be a fun and informative event (OACRAO Bingo is back!) and the M&M's have put together a suggested tract of sessions that might be of interest to our new folks. These sessions will be notated with an M&M symbol in the pocket program. Also look for the M&M's at the New Member table in the registration area. We hope to use this space as a way to welcome new folks as they arrive and to provide an area for them to come to throughout the conference if they need assistance or have questions.

Another priority for the committee this year was the continuation of the Mentoring Program that was implemented last year as the ***"Each One, Reach One"*** campaign. This program was designed to foster understanding, commitment and comfort for people attending their first OACRAO conference. Thanks to all of you who have volunteered to be mentors this year. You will be hearing from us soon!

Thanks to the 2003 M&M's for all of their wonderful ideas and for volunteering to work on these important efforts on behalf of OACRAO. It is definitely going to be another great year for membership development!

Mindy Starcher  
VP Membership Development

## Reflections of an OACRAO Retiree

by *Gene Schuster*



Your editor asked that I write an article that would share with you my 31 years of involvement in our profession. It's always difficult to know where to begin, what to include or how to close but I'll start with some background for the reader's perspective. I'm a Cincinnati boy that went up the road to Miami University during the Viet Nam conflict. We entered school in one era and left in different one, after turbulent change for the nation and colleges. Like many students, I came to campus with a career objective that changed – more than once. So after becoming a certified teacher in mathematics and finding out you couldn't teach it in the best way, I looked for a graduate assistantship that would keep me in a college environment. At the last office that might have one available, the Registrar, Ken Bogard, explained he had just selected someone else but asked if I'd consider a full time job instead. So this career began.

Looking back, I can't imagine a better place to get started than working for Ken at Miami. He started me on data reporting then room scheduling was added. Ken always encouraged participation in association activities and this was the time for Akron's "Embrace of ARMS" notoriety promoted by Howard Baldwin. Ken supported my participation in a MODS (Management of Data for Students) program and during one summer week the most practical of workshops ever about registrar-ing organized by John O'Neil at Ohio University. Dick Rainsburger and Bob Patterson were among the attendees if memory serves correctly. I've lamented

having lent my workshop notebook to someone years later when AACRAO began discussing the REG 101 program. When Tom Bilger, AACRAO's current president-elect, left Miami for Frostburg, I moved into the office's registration area. Jim Blackburn's departure from that office to become registrar at Marion colleagues began saying Bogard was running a "cradle of registrars." It also brought Lynis Ryland into our office. During the last couple years there I got more involved working with Jack Southard to build student electronic records for Miami. Ken and Jack finally agreed with me that Miami could build a better degree audit than Georgia State or Purdue that last winter there giving birth to DARS.

One thing happened in early 1978 as OACRAO leadership met to plan the annual meeting at Salt Fork State Park. Finishing late in the evening two from the Cleveland area, Keith Miles and Tim Boylan, left for home concerned about the weather change. The rest of us spent the next day watching the lobby glass flex as a blizzard raged. After being snowed-in two more days, I set out on the five-hour drive back to Oxford. It took about 9 or 10 hours as I dodged trucks buried on I-70 which was better than looking for something to eat in the lodge without staff or worrying about how to come up with the cash to pay for the unexpected nights spent at the park. Keith and Tim made it part of the way and got to know some firemen really well, we found out later.

Moving on to Ohio State as Director of Registration, Records and Scheduling in 1981 turned out to be a great opportunity. In the first two years, I worked with three different bosses, realized that I was naive about only working an 8-hour day, and encountered personnel problems that took much more time solve than I ever imagined. The year I arrived a new president came to Ohio State and wanted to do something for students. I proposed a "Three Year plan" and four years later Ohio State had eliminated

(Con't on page 11)

("Retiree", Con't from page 10)

board sheets (to tick mark students' add/drops), paper record copies in college offices and grade cards; begun to install DARS; implemented automated room scheduling, Touchtone/Voice Response registration and a data research unit. The staff went from almost 90 full-time and about 100 part-time to 65, about a third professional or technical staff. None of these remarkable changes would have happened without the contributions of a tremendously dedicated staff and the cooperation of a couple key university community members, a quiet success. There's not space on the page to mention them all by name.

The year it was a privilege for me to serve OACRAO as president, I also was invited to be Exhibits Chair for AACRAO's meeting in Cincinnati. Both were remarkable opportunities to develop deep friendship with wonderful colleagues. The LAC work allowed friendships to span to several stalwart OACAC members I had only heard about. Isn't it again time for OACRAO to host some large AACRAO activity? I hope you never give up attempting to welcome Ohio's admissions staff and relate with OACAC.

There are many fond memories involving knowing and working with the CIC's (Big Ten + Chicago) registrars. A few of us started an annual conclave for the major research university registrars in 1986 and created the Registrar's Summer Institute in 1992-3 to "pay forward" for some of the professional support we received.

The most recent experience for me in this profession has been with AACRAO leadership. AACRAO was in crisis at the time I was nominated for Secretary/Treasurer. As we came to Chicago president-elect Paul Anderson was also filling in as treasurer, the board had decided a new executive director was needed, and the two of us put the budget together from Paul's memory the evening before it was needed and I ran it to Kinko's at 2 am so it could be presented. After being elected, I made a first trip to the office in May, found out the IRS 990 was due Monday and spent the weekend trying to locate

financial data to put it together. Then we found out AACRAO was not incorporated. That is behind AACRAO now I can assure you, after completing the presidential term this April. It operates with energetic leadership, sound business practices, a strategic plan that is tightly coupled with its budget and daily operation, and is poised to grow with more member support. Won't you make a contribution?

So in 30+ years one sees lots of change. You realize any success you had comes from others cooperation, their work, and the support of your spouse. I can see that the enrollment services profession has gone through a huge period of specialization and now its professionals really need a comprehensive approach. The information age is reducing the need to devote so much time to transactions. We've done a good job collecting and storing data, but only started delivering it or making it useful for our institutions. And, today's registrar frontier is supporting student advising. Expanding authority never substituted for cooperative effort. All of those topics and a few others are for further elaboration at another time. Best wishes to you all and I look forward to seeing you in November.

### **OACRAO Newsletter**

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Connie M. Goodman, Editor

The Ohio State University

730 Lincoln Tower

1800 Cannon Drive

Columbus, OH 43210-1230

Phone: (614) 292-7685

Fax: (614) 292-7199

Email: [Goodman.7@osu.edu](mailto:Goodman.7@osu.edu)



# OACRAO News

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The 2003 Year is upon us, with a new page on the calendar and a new academic term beginning, as well as a new cycle for our Ohio association. I have a few comments to share that build on the events of the annual conference held November 2002 and then I have other observations as I look forward. From the conference, I thank everyone that contributed to making our annual conference a success, especially for those that served on the Local Arrangements Committee. OACRAO really rocked this year in Cleveland. As a visitor myself, I know I enjoyed my time on the shores of Lake Erie. I thank Martha Hicks for her leadership as President this past year, and I wish her well in her new career in alumni relations at The Ohio State University. In my Presidential remarks at the conference, I compared our Ohio association to a flock of geese that fly in the "V" formation to more effectively travel as a group when they move forward. I have the pleasure of serving as the lead goose in our "V" formation for this year. I ask for everyone to find their spot in the "V" as we move our profession into this new century. In this newsletter is the initial listing of OACRAO committee members. I thank those that have volunteered, and I welcome others to come fly with us for this year. As we take turns being at the front of the "V", the group remains strong and is always moving forward. And recall, that everyone in the flock must "honk" from time to time to encourage those in the front of the "V" to keep the pace and maintain the proper direction.



(Cuyahoga Community College - Western). Each has contributed to the successes of OACRAO and flown in the "V". OACRAO thanks each of you. In future newsletters, we plan to profile the retirees and share some of their thoughts and reflections. Also, see the Historian's article in this newsletter for further dialogue regarding retirees and staying in touch with OACRAO.

Looking forward, the new members voted onto the Executive Committee are installed and ready for their new duties. We will hold our 3rd annual Exec retreat Jan 26-28 to further examine and develop the issues facing the association and our profession. Those issues rising to the top for this year include: completing the incorporation process for membership approval, continue membership development efforts and further define the role of this new VP area, stay connected with AACRAO, and prepare for the combined Indiana/Ohio conference coming in Fall 2004. These items are in addition to the primary feature of our association, which is to prepare and hold the annual professional conference and related workshops. See other articles pertaining to the conference program and local arrangements. Dayton and southwestern Ohio will be our hosts for the 2003 conference in November.

I look forward to a productive year. Please continue to "honk" in my direction. *Allen Cole*

OACRAO President 

Each year we also have members that drop from the "V", as in they retire from their institution and leave our flock — i.e. a goose can only fly so high and so long. At our conference we announced 5 members that will be retiring during this school year. They are Bill Jones (Ohio University), Sharon Purvis (Southern State Community College), Jill Russell (Clark State Community College), Sammie Tyree-Cox (Cuyahoga Community College - Metro), and Frank Salak

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## Annual Conference - A Call for Program Proposals

Eleven months to go until next year's annual conference in Dayton, but work is already underway to assemble an excellent array of session topics. We would love to have your input with this endeavor...if there is a topic you would like to see presented, please email me ASAP at [dfoster@otterbein.edu](mailto:dfoster@otterbein.edu). The program will be determined at a planning meeting to be held on February 28 at Mount Carmel College of Nursing in Columbus. If you're a program committee member, please mark this date on your calendar...details will follow later. As food for thought about potential topics, you might browse what the other state and regional associations present at their annual conferences. Here's what to do:

Go to <http://www.aacrao.org/>

1. click the *Non-Members* link (or click the members link if you know your password)
2. click *State & Regional*
3. click *AACRAO Connection with State and Regional Associations*
4. click *Meetings*
5. click *State & Regional Association Annual Meetings*
6. click on the name of the state whose conference you would like to view
7. click the name of the state when it displays Remember...Dayton...Wednesday, November 5 through Friday, November 7, 2003!

Don Foster  
Vice President for Programs



## OACRAO 2003 Conference

Plan now to join your colleagues at OACRAO 2003 November 5-7 at the Crowne Plaza Dayton for the 200th celebration of the great state of Ohio and the 100th anniversary celebration of flight. A highlight of the conference will be "Dinner Under the Wings" at the Air Force Museum, for dinner and a museum tour. A recent USA Today article listed the "10 Great Places to Learn U.S. Military History" and the U.S. Air Force Museum was on the list. Book the dates in November 2003, and check out the website [www.wpafb.af.mil/museum](http://www.wpafb.af.mil/museum).

Until then, HAVE A GOOD FLIGHT!

Bob Kubat & Dave Sauter  
OACRAO 2003 LAC Co-Chairs



## Election Results for 2002-2003

Elections were held at the annual conference for positions becoming vacant due to term expirations. Here's the results:

New members to the Executive Committee include President-Elect, Marian Hogue, Treasure, Kathy DiFranco, Vice-President, Workshops, Amy Adams. Vacancies created by the resignations of President Martha Hicks and Vice President of Membership Development were filled by Dick Carpenter and Mindy Starcher, respectively.

The Nominations and Elections Committee will include Past-Presidents, Brad Myers and Lorinda Bishop. At-Large members are Deb Benton and Beverly Harrington.

Congratulations to each of you!



## OACRAO 2002 Annual Conference Summary



The annual conference was held in Cleveland, Ohio on November 6<sup>th</sup> through the 8<sup>th</sup>. With the addition of half-day registrations available, more than 200 persons were registered to attend all or a portion of the conference.

The Pre-Conference Workshops were well-received and well-attended. The two workshops offered were “The FERPA Doctor Is In....” and “You Want to Transfer What to Where.”

Our plenary speaker was Jane Scott who recently retired from the Plain Dealer after 50 years of writing about music, and most often, about rock and roll. Ms. Scott shared with attendees many of her life experiences dealing with some of the world’s greatest musical performers. She had a very unique style of speaking.

In addition to many informative sessions, there were several opportunities to socialize with colleagues. The Wednesday night dinner began with entertainment by The Absolute Singers, an “A Cappella” group comprised of five students from the Baldwin-Wallace College Conservatory. Their performance was quite entertaining. And, as promised, it was a

wonderfully upbeat program which delighted everyone. Attendees were then encouraged to enjoy the sights and sounds of downtown Cleveland, where there was much to see and do. Some lucky attendees won free tickets to the Rock and Roll Hall of Fame, which was within walking distance of the hotel. Rumor has it that those lucky winners had a great time. The Exhibitors provided a very nice reception at the hotel before Thursday evening’s entertainment at the Great Lakes Science Center. Dinner at the Science Center provided a delicious variety of food before attendees adjourned to the Omnimax Theatre to watch “The Greatest Places.” Afterwards, hundreds of exciting hands-on exhibits were available to see and experience.

Friday’s closing speaker was Denise Reading, Dean of Students, Chief Operating Officer of the Student Affairs Division at Baldwin-Wallace College. Her topic, “Finding Your Creative Energy,” was very energizing, indeed, and was an appropriate way to end the conference.

The charity selected for donations was the Cleveland Foodbank, Inc. Over 200 pounds of non-perishable food items were delivered to this organization on the final day of the conference.

Thanks to those of you who attended and for helping to make the conference a success. Thanks also to the members of the Local Arrangements Committee who gave up so much of their time and energy to plan the conference. We hope to see all of you next year in Dayton.

Laura Finson, Frank Salak &  
Sammie Tyree-Cox  
OACRAO 2002 LAC Co-Chairs





## Historian's Corner

# Making Memories

Part of the blessing (and sometimes curse) about being a bit obsessive is the interest in multi-tasking to the “nth degree.” As OACRAO Historian, this means that when my mind is racing around various topics, an idea emerges for the next article...and so this happened once again, involving Lou and Pat Falkner, former registrars of Wright State University and Sinclair Community College respectively.

Here’s how this article happened. A Wright State University organization hosts a craft show on campus each November, and during my shopping spree a hand tapped my shoulder...it was Lou and Pat. While I see them on campus from time to time, today’s conversation took a different turn. In talking with them about the annual OACRAO 2002 conference and then the 2003 conference in Dayton, they shared with me that they no longer receive anything from OACRAO. They used to, and so replied that I would IMMEDIATELY “do something” and so this article is that “something” as well as contacting OACRAO President Allen Cole.

Individually and collectively, Lou and Pat certainly helped lead OACRAO by “making the memories” we continue to build upon. Along with other retirees and members who have changed professions, they are a wealth of knowledge about our past and thus the basis for the present and foundation for the future. Recall the 2001 conference session in Columbus titled “Is There Life After OACRAO?” hosted by the now retired Jim Noe (Mt. Carmel College of Nursing) and featuring the remarkable insights of Ken Bogard (Miami University) Gene Roller (Wittenberg University), Mary Jean Roach (Ohio Wesleyan University), and Joe Schindler (Columbus State Community College). Those of us attending marveled at their insights into the path they had taken professionally, and the paths (plural!) they were involved in upon

retiring. How did they find the time to work!

How can you be a part of this “memory preservation”? Here is how you can help:

- (1) Find the former registrar and admission staffs from your institution and let us know (contact Ray Elash, OACRAO Secretary, [ray.elash@sinclair.edu](mailto:ray.elash@sinclair.edu)) a name, mailing address, phone, and even an email address. For reference, see pages 64-69 in the OACRAO 2002 Membership Directory as a starting point.
- (2) If you have pieces of OACRAO history that you might want to part with, please send it to me for the files...we are missing some years (recent years, actually, 1995-2000) and so could use directories, notes, conference information, etc.
- (3) Email me ([dave.sauter@wright.edu](mailto:dave.sauter@wright.edu)) about information you need concerning some OACRAO history (I receive one or two emails each month from someone “hunting” for information).
- (4) Email me about some information you feel would be interesting or insightful in future Historian articles.

During my “High Touch” session at the 2002 conference, I invited us to help make the history for the 100<sup>th</sup> anniversary of OACRAO in 2026. Our retiree list will be even longer by then, including yours truly. Being part of a “group” is a human blessing...and so as fellow OACRAO professionals let’s continue to keep track of former members as we embrace future members.

Dave Sauter  
OACRAO Historian





# ..UPDATES....UPDATES....UPDATES....UPDATES....UPDATES..

## **Ohio State University**

- A new grade of “EN” has been instituted effective Autumn Quarter 2002. This grade will be assigned to students who do drop out of a course and do not officially withdraw. This grade and the attached note of date attendance stopped will assist us in complying with federal rulings regarding financial aid eligibility.
- Dr. James Mager, Associate Vice President for Enrollment Services, retired from Ohio State after more than 30 years of service.
- The Office of the University Registrar has made significant progress in moving toward less reliance on paper. We are limiting the publication of the Master Schedule of Classes Bulletin and the Course Description book. To accomodate users, our web services have added better search functions.
- The IVR system has been discontinued due to high costs and limited usage. Students now use the web exclusively for registration, address updates, grades, etc.

## **Ohio University**

- Robert Westbrook is the new Assistant Registrar for Registration and Scheduling. Bob is the former registrar at Marietta College.
- Marge Mowery is the new SIS Testing Manager for the Registrar’s Office. Marge has been at OU for 37 years.
- Robert DeLong was Acting University Registrar while Debra Benton was out on medical leave. Bob has done a tremendous job in Deb’s absence. Thanks, Bob!
- Michael Welch is the new Technical Support Manager in the Registrar’s Office. Some of you may have already met Myke as he has been updating the OACRAO website.
- Jane Pidcock has come out of retirement to help out with special projects in the Registrar’s Office until June 2003.
- Effective Fall Quarter 2002-2003 grade reports and student schedules are no longer mailed to students. Grades and schedules are emailed to all students and

students may retrieve them via the web or telephone.

- Deb Benton’s son Anthony Edward, born August 14, is doing well at Children’s Hospital in Columbus. He is now 9 pounds and has been weaned off of the ventilator.
- Tina Ervin is the new receptionist for the Registrar’s Office.
- Cindy Irwin is the new Registration Supervisor for the Registrar’s Office.
- Inez Stanley-Linscott is the new graduation assistant in the Registrar’s Office.

## **Sinclair Community College**

- Lilly Calderon is the new Hispanic Liaison in the Office of Admissions. She is responsible for outreach initiatives in the Hispanic community and retention initiatives for current Hispanic students at Sinclair.

## **Stark State College**

- Stark State College has changed their website address to [www.Starkstate.edu](http://www.Starkstate.edu). The same for e-mail addresses.
- “Student Access” was launched this past summer. This houses our online schedule of classes, online college catalog, admissions criteria with online application, registration information, registration for classes via the web, interactive degree audit, view grades, and view student schedules and bills.
- On-line payment processing will begin with the Summer 03 term. Beginning with Fall 02 term all students will have access to e-mail.

## **University of Toledo**

- Lorinda L. Bishop is the new University Registrar at The University of Toledo. Lorinda comes to us from Owens Community College where she served as Registrar for 13 years. Since she started her position in October, she has been involved with the implementation of *Web for Faculty and Advisors*, selected as Chair of the Residency Committee, and is active in many committees across campus. The Registrar’s Office is excited and proud to have Lorinda leading our team.

## Membership & Mentoring Update

What a great conference this was for new members and first-time attendees! Tentative counts showed that there were about 90 new members/first-time attendees at OACRAO '02...almost half of those registered for the conference! Kudos to the Membership and Mentoring Committee (M&M's) on the excellent job they did of welcoming our new folks to their very first OACRAO conference. One of the most exciting efforts the committee undertook this year was the implementation of a mentoring program. Special thanks goes out to the 23 "seasoned" OACRAO'ans who volunteered to act as mentors to the 39 new folks who attended the entire three-day conference. The mentors got to meet their "mentee" for the first time at the New Member Lunch on Wednesday and then later that afternoon, the New Member Orientation Session gave our newest OACRAO'ans a chance to meet the Executive Committee and to hear about their role in the organization. Then came the fun...OACRAO Bingo, with a new twist. Prior to the conference, the M&M's solicited biographical information from all of the mentors and the Executive Committee to put in the boxes of the bingo cards. The new folks then had to circulate the room and find the person who fit the characteristics in the box. The new members had a great time working the crowd trying to find the person who fit the biographical information provided. A few of us old-timers learned some interesting things about our OACRAO colleagues as well, such as:



One of our Registrars once kissed a Miss America (hint...he's from Sinclair Community College and a member of the Executive Committee)

Another Registrar was once a lumberjack (hint...she's from Capital University and a new member of the Executive Committee)

A Director of Student Records honeymoon'd with her brother-in-law (hint...she's from the University of Cincinnati and had her fingernails painted like M&M's throughout the conference)

An Assistant Registrar from Miami University is a professional metalsmith (hint...her name is Lucille)

Congratulations to Jane Wyman from the Good Samaritan College of Nursing who was the first to get a Bingo! Jane won a three-day registration to OACRAO '03 in Dayton, Ohio.

Special thanks go out to the M&M Committee for all of their hard work this year and to those of you who volunteered to act as Mentors. I think this was one of our most successful efforts at welcoming new OACRAO'ans! I hope that many more of you will consider volunteering as a mentor for next year's conference. Not only is it a great way to get to know some new people, but you might also learn something interesting about colleagues you have known for years! Email me at [starcher.9@osu.edu](mailto:starcher.9@osu.edu) if you are interested in helping out the M&M's with the mentoring program for OACRAO '03.

Best wishes for a Happy 2003!

Mindy Starcher  
VP Membership Development



## 2002 Workshop Update

Happy New Year! It is hard to believe that it is 2003 and that OACRAO '02 has already come and gone. For those of you who were unable to attend, you missed a wonderful conference with lots of interesting sessions including two excellent pre-conference workshops. Below is a brief synopsis of the workshops:

### *Workshop #1 – The FERPA Doctor is In...*



48 people attended this informative workshop facilitated by Brad Myers, Registrar at The Ohio State University and OACRAO's FERPA "Doctor." Brad provided valuable information on how to ensure your campus is FERPA compliant and updated the audience on some changes to the FERPA regulations in the last couple of years. Workshop participants found the case studies discussion at the end of the workshop particularly helpful!

### *Workshop #2 – You Want to Transfer What to Where???*

20 people attended this workshop on transfer issues that was facilitated by Mindy McNutt-Young from Wright State University. Kathy Newman-Gall (Ohio State University) got the workshop underway by discussing the Ohio Transfer Module. Mindy then continued the discussion by talking about articulation agreements and their use across the state. Ken Dippong and Tony Molina (Cleveland State University) presented on off-site partnership and degree completion programs and the workshop wrapped up with a presentation from George Steele of the Ohio Learning Network.



Don't forget to send our new VP of Workshops (Amy Adams from Capital University) any ideas for Workshops for the coming year!

Mindy Starcher  
VP Workshops, 2000-2002



## **A Note From the Chair About 2003 Workshops**

I look forward to meeting with the rest of the exec committee in January and the program committee meeting in February. At that time, I know some great ideas will be generated for the upcoming workshops. We will be hosting the 4th OACRAO Support Staff Day this summer as well as two pre-conference workshops again in the fall. If anyone has some ideas for workshops, feel free to forward them to me at [aadams@capital.edu](mailto:aadams@capital.edu).

Amy Adams  
VP Workshops



## 2002-2003 Committee Assignments

The following committees have been established for the Year 2003. Terms end at the annual meeting in the year indicated. Thanks to each of you for volunteering. Your commitment of time and resources is what makes OACRAO great!

### Executive Committee

Allen Cole, President	2004
Marian Hogue, President-Elect	2005
Dick Carpenter, Past-President	2003
Ray Elash, Secretary	2003
Kathy DiFranco, Treasurer	2004
Don Foster, Vice-President, Programs	2003
Mindy Starcher, Vice-President of Membership Development	2003
Amy Adams, Vice-President, Workshops	2004

### Admissions and International Education Committee

Gary Schickler, Chair	2003
Vacant, Vice Chair	2004
Lavona See	2004
Jerry Kiel	2004
Jackie Stewart	2004
Kelly Geinger	2005

### Data Management and Research Committee

Sue Lindsay, Chair	2003
Connie Goodman, Vice Chair	2005
Debra Benton	2003
Marge Mowery	2003
Wendy Welday	2003
Stuart Terrass	2004
Laura Finson	2005
Pam Chamar	2005

### Professional Development Committee

Beth Egan, Chair	2003
Michael Shearer, Vice Chair	2004
Dave Sauter	2003
Brad Myers	2004
Jackie Quigley	2004
Joyce Hail	2004
Shari Nogrady	2004
Naomi Theye	2004
Becky Jolly	2004

B.J. Hobler	2004
Heather Hoppe	2004
Cindy Davis	2005

### Records and Registration Committee

Pam Faber, Chair	2004
Vacant, Vice Chair	2004
Fran Campbell	2003
Michael George	2003
Wendy Lambing	2003
Lucille Hautau	2004
Bob Kubat	2005
Linda Young	2005
Mel Severns	2005
Julie Quinones	2005

### Audit Committee

Sally Sikorski, Chair	2005
Marian Hogue, Exec Liaison	2003
Ray Elash	2003
Laurie Mayhew	2004
Steve Midkiff	2005

### Budget Committee

Marian Hogue, Chair	2004
Allen Cole	2003
Kathy DiFranco	2004

### Constitution Committee

Dick Carpenter, Chair	2003
Connie Goodman	
Bev Harrington	
Sally Sikorski	
Michael George	
Stuart Terrass	
Gail Fredensborg	

### Membership and Mentoring Committee

Mindy Starcher, VP Membership Development	2003
Mary Alyce Orahood	2003
Laura Ruwe	2003
Dave Sauter	2003
Lorinda Bishop	2004
Wendy Fahrnbach-Lambing	2004
Brad Myers	2004
Jane Wyman	2005

Frank Yanchak	2005
Donna Evans	2005
Mark Fry	2005
Tom West	2005
Doug Bullemore	2005
Lew Rita Moore	2005
Deb Speck	2005
Jack Miner	2005

**2002 Nominating Committee**

Dick Carpenter, Chair	2002
Lorinda Bishop	2003
Brad Myers	2003
Deb Benton	2003
Beverly Harrington	2003

**Communication Committee**

Cheryl Gloege, Chair	2004
Ray Elash, Exec Liaison	2003
Debra Benton (Web Master)	2003
Connie Goodman (Newsletter)	2003
Cindy Davis	2004
David McGinnis	2004
Ron Bowman	2004

**Resolutions Committee**

Dick Carpenter, Chair	2003
David Axsom	
Tracey Cooper	
Lorinda Bishop	

**Scholarship Committee**

**Central Region**

Jackie Stewart, Leader	2005
Krista Pfeifer	2004
Michael Shearer	2004
Karen Green	2004
Jack Miner	2005

**Northeast Region**

Mary Southards, Co-Chair	2003
Debra Hayes	2003
Denise Walters Dobson	2003
Diane Hoffman	2004
Marian Sofish	2005
Tracey Cooper	2005
Janet Duber	2005
Julie Spotts	2005

**Northwest Region**

Daniel Kall, Leader	2004
Kathy DiFranco	2003
B. J. Surovjak	2004

**Southeast Region**

Sylvia Cunningham, Co-Chair	2003
Michael Whitnable	2004
Mary Ann Fowler	2004
Shari Nogrady	2005

**Southwest Region**

Gail Fredensborg, Leader	2004
Sam Carter	2003
Mary Ann Fowler	2003
David McGinnis	2004
Sue Leach	2005
Wendy Johnson	2005

**Historian**

Dave Sauter	
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**Government Liaison**

Brad Myers	
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**Local Arrangements Committee**

Dave Sauter, Co-Chair	2003
Bob Kubat, Co-Chair	2003
B. J. Hobler	2003
Joyce Hail	2003

**OACRAO Newsletter**

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Connie M. Goodman, Editor  
The Ohio State University  
1200 Lincoln Tower  
1800 Cannon Drive

Columbus, OH 43210-1230

Phone: (614) 292-7685

Fax: (614) 292-7199

Email: [Goodman.7@osu.edu](mailto:Goodman.7@osu.edu)