



# OACRAO News

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Published by the Ohio Association of Collegiate Registrars & Admissions Officers

## Great Lakes 2000!!!

Whether you subscribe to the year 2000 as the first or last year of the century, you must admit that sharing the celebration with our Indiana and Michigan colleagues is a great way to start (or end) a millennium. Such an event does not occur without many hours, and in this case, years of planning and hard work by many, many people.

This has been a busy year and, at the risk of omitting someone, I cannot let this opportunity slip away without recognizing some of the principle players from OACRAO who played key roles in bringing the GREAT LAKES 2000 Conference to fruition. The idea of bringing the neighboring states together for a single conference in the fall had been discussed for many years. It wasn't until Brad Myers volunteered to act as coordinator of programs and then organized an early breakfast meeting of the Presidents and Presidents-elect from Illinois, Indiana, Michigan, and Ohio at the AACRAO annual meeting in Charlotte, NC that agreement was reached to hold a joint conference.

Since that time, Brad has been **more** than busy working with Bob Myers, VP Programs, and Martha Hicks, VP Workshops, and the representatives from IACRAO and MACRAO responsible for programs and workshops in order to merge a bit of the flavor of each of the three individual conferences into one. Lorinda Bishop, Past President and chair of the LAC, has had the formidable task of meeting the accustomed and sometimes, the seemingly impossible, needs of each of the organizations and groups requiring special facilities, housing, etc., that every LAC encounters, but multiplied by three times this year.

As your soon to be Past President of OACRAO, permit me to acknowledge and thank Deb Benton for her continued maintenance and improvement of our Web pages, Dave Sauter for accepting the

position of Historian, Jane Pidcock and the members of the Scholarship Committee who read more than 900 applications this year, and Connie Goodman, editor of the newsletter, whose dedication, good humor and patience with those of us responsible for sending newsletter copy to her is most appreciated.

Finally, I am most grateful and appreciative for the willingness of the chairs, vice chairs and the members of all of the OACRAO committees to give of your time and talents. You are the unsung heroes who do the work and are rarely recognized for your efforts. Without each of you contributing in your own way OACRAO would not be as strong and effective as it is. I hope each of you will seriously consider volunteering for a committee assignment this year and join the OACRAO team. You and OACRAO will be the better for it.

Thanks for helping and being ready to say, "OK", when asked, and that's a thirty, folks.

Sincerely,

Byron Thorsen  
OACRAO President



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## What's in this Newsletter?

Constitution & By-laws.....	Page 5
Nominations & Elections.....	Page 3
OACRAO Annual Conference.....	Page 2
President's Message.....	Page 1
Scholarship Recipients.....	Page 8
Updates.....	Page 6
Workshops.....	Page 7



## Great Lakes Conference 2000

November 1-3

The Great Lakes 2000 Conference is approaching quickly. We hope to see many of you in Toledo for what will be a wonderful opportunity to catch up with old friends from OACRAO as well as to interact with others from Indiana and Michigan at the first-ever joint conference.

Several workshops are planned for Tuesday and Wednesday. Topics include the popular Registrar 101 presentation, a government relations update, and information on web design and IPEDS.

Sessions will include a variety of topics and an opportunity to see what is happening in our neighboring states. The offerings cover topics about FERPA, fraudulent credentials, admissions strategies



**Attention New Members and First Time  
OACRAO Attendees**

Don't miss the...

**New Members & First Time Attendees  
Luncheon - Wed at noon**

and the

**New Member Orientation Session  
Wednesday - 2:30-3:30pm**

Hope to see you there!

**The Mentoring and Membership Committee  
(otherwise known as the M&M Committee)**

and practices, imaging, customer service, distance education, outsourcing and work climate issues. The diversity of these sessions will cover topics of interest to the variety of areas in which we work.

In addition to the sessions and workshops, we have planned fun some activities. We will have wine tasting during Wednesday's dinner and a trip to COSI on Thursday evening. Hope to see you there!

Brad Myers

Great Lakes 2000 Program Chair



## See the Following Vendors at Great Lakes 2000

ACT

Ad Astra

ADM Document Systems Inc.

ATI

CARS

College Net

Connecting Point

Credentials Inc.

Datatel

Decision Academic Graphics Inc.

EDC Inc.

Fireproof Systems

Gary Schroeder and Assoc.

Hunter Group

Jostens

Martix Imaging

National Student Loan Clearinghouse

Premier Box and Partition Co.

Rath Information Systems

SAT

Script-Safe

Software Research Northwest

TouchNet

World Education Services

Xerox

## Nominees for 2000-2001 Officers

The slate of officers for the 2000-2001 OACRAO Executive Board has been set. The vote will be conducted during our November conference.

**President-Elect: Martha Hicks** has been an Assistant Director of Admissions at The Ohio State University since 1990, working specifically with admission to the health science programs at the university. A member of OACRAO since 1993, Martha has presented sessions at the 1995 and 1997 OACRAO Conferences. She served as chair of the “ad hoc” committee for establishment of the OACRAO Scholarship Fund in 1995, and the next year as chair of the first standing OACRAO Scholarship Committee. Martha has been chair of the Admissions and International Education program committee, co-chaired LAC for the Columbus 1998 OACRAO conference, and most recently she is finishing her second year as V P for Workshops.

**Treasurer: Sharon Purvis** has been a member of OACRAO for 20 years. She has worked in higher education for 30 years and has been Registrar at Southern State Community College for the last 12 years. Sharon received her Bachelor’s degree from Wilmington College where she majored in Accounting and Economics. She received her Master’s degree in Educational Administration from the University of Dayton. She has served on various OACRAO committees and is currently Chair of the Professional Development Committee.

**Vice President, Workshops: Mindy Starcher** has been in Ohio State’s Registrar’s Office since 1985. Currently, she is an Administrative Associate responsible for many of the fiscal and Human Resources functions of the office. A member of OACRAO since 1989, she has served on various committees including: the Program Committee, the Professional Development Committee (chair), the Local Arrangements Committee (chair) and the Membership and Mentoring Committee (chair).

### Nominations and Elections Committee

The Nominations and Elections Committee has 4 openings. Two will be filled from the slate of four

past president nominees and two from the four at-large nominees. A brief biography of each of the nominees follows.

### Past Presidents (choose 2):

**Lorinda Bishop** has been Registrar at Owens Community College since 1988. She was President of OACRAO in 1999. At AACRAO, her presentations include a workshop on Records Fraud and several sessions on Systems conversions and Academic Policy. She has also served on the AACRAO membership committee. Lorinda has also served as VP Workshops and is currently Co-Chair of LAC for the Great Lakes 2000 meeting.

**Wendy Farnbach-Lambing** hails from the University of Cincinnati. She has been the Director of Student Records at UC since 1988 and spends the majority of her time working on UniverSIS, the University’s new student information system. Originally from Xavier University’s Office of the Registrar, Wendy has been a member of OACRAO since 1984. She has served on various committees for OACRAO, but enjoys her times with the new members the most. Wendy wants to encourage all members to sign-up for an OACRAO committee. She believes “You get out of your association only what you put into it!!!”

**Jim Noe** is presently the Dean of Student Affairs at Mount Carmel College of Nursing in Columbus. Prior to Mount Carmel, he was Registrar at Franklin University, Associate Registrar at The Ohio State University and Vice President for Student Affairs at the SUNY College of Optometry. Jim was President of OACRAO in 1992-93 and received the Lynus Ryland Award for Distinguished Service in 1999. He has been a frequent presenter at both OACRAO and AACRAO in the areas of Fraudulent Documents, Customer Service in a FERPA Environment and Electronic Signatures. He is presently a member of the OACRAO Professional Development Committee and the AACRAO Federal Relations Committee.

(Con’t on page 4)

("Nominees", Con't from page 3)

**Dave Sauter** is the Registrar at Wright State University. Prior to that, he was the Registrar at Xavier University, Director of Records and Registration at Miami University – Middletown, and Coordinator of Student Life Programs at OSU-Newark/COTC. He has served OACRAO as treasurer, VP Workshops, and President. Committee responsibilities include OACRAO Professional Development and Audit, AACRAO Financial Aid Committee (chair 1993-95, AACRAO Nominations and Elections Committee (vice-chair) and the AACRAO task force for Certification and Credentialing.

**At-Large (choose 2):**

**Kathy Difranco** has been the Registrar at John Carroll University for 14 years and has been a member of OACRAO for that same period of time. She has served on the Records & Registration Committee, Professional Development Committee (co-chair and chair) and is currently a member of the Scholarship Committee. Kathy has been both a presenter and recorder at OACRAO. She's also a member of AACRAO and has been secretary and then chair for CORE, the Conference of Registrars in Jesuit Institutions.

**Margaret Hawkins** is currently the Acting Director of Records and Registration at Columbus State Community College. She is a regular attendee at OACRAO annual conferences and has been a member of the LAC and Audit Committees as well as a session recorder. Margaret also attends the AACRAO annual conferences on a regular basis.

**Stu Terass** is the Registrar at Mount Union College. Stu has been active in OACRAO as past chair of the Data Management and Research Committee as well as having given several presentations over the years. In AACRAO, he has also served as the chair of the Institutional Research and Enrollment Planning Committee and served as an IPEDS trainer for NCES. Stu has also been a presenter at AACRAO national meetings.

**Gail (Warden) Fredensborg** has been Associate Registrar, Director of Registration and Scheduling, at the University of Cincinnati. She took this position two years ago after serving as Assistant Director of Registration and Scheduling for ten years. Prior to that, Gail was Registrar at Southern Ohio College, Fairfield, for five years. Her OACRAO involvement includes being newsletter editor for nine years; Registration and Professional Development committees (chair), and has served on the Nominating, Local Arrangements and Scholarship committees. Gail has been a presenter, session chair, and recorder; has attended most of the OACRAO meetings during the past 12 years, She also attends AACRAO and CUMREC regularly.



**ATTENTION!!!**  
**LATE BULLETIN!!!**

Calling all current and future Committee Members!!

All of the Committees of OACRAO will meet on Friday morning of the Great Lakes 2000 Conference. Our purposes will be to get a "jump" on the planning of the 2001 Conference, for you to get to know other committee members a little better, and to "test the waters", so to speak, for those of you who aren't sure about the committee on which you want to serve. IACRAO and MACRAO have been doing this for years, so we thought we would try it this year on an evaluative basis.

Byron Thorsen  
OACRAO President



## Proposed Constitution and By-Law Changes

A number of changes to the OACRAO Constitution and Bylaws will be voted on at the Annual Conference in November. According to the Constitution, it is required that the membership be given a minimum of two weeks notice of changes to be voted on at the annual meeting. To that end, the changes are summarized below with deletions noted by strike-throughs and additions noted in boldface. A complete copy of the Constitution may be found at the OACRAO website: (<http://www.OACRAO.ohiou.edu/constit.html>).

### OACRAO CONSTITUTION:

#### ARTICLE III, SECTION 3, A:

**\*\*NEW\*\*** 3. Outstanding contributions to the profession and OACRAO.

ARTICLE III, SECTION 4: Corporate (non-voting) membership shall be granted to an organization or company that is not eligible for membership ~~under the as an~~ institution, ~~at level~~ for an annual corporate fee of \$100.00. Benefits provided to the Corporate member include:

ARTICLE III, SECTION 5: Any member who fails to pay the annual dues will receive written notice from the Treasurer and **if the account is not resolved after one year**, will be dropped from the list of members and will not receive **membership** benefits. ~~for the year:~~

ARTICLE V, SECTION 3: The Executive Committee shall consist of the current officers of the Association and the **Chair of the Local Arrangements chair Committee** as an ex-officio member.

### OACRAO BYLAWS:

ARTICLE I, SECTION 2: Dues for Associate Membership shall be ~~the minimum required for voting membership~~ **1/2 the minimum required for voting membership**, as noted in the By-laws, Article I, Section 1.

#### ARTICLE II, SECTION 2, G:

1. The Program Committee shall consist of the Vice President/Program, President-Elect and eight members—the ~~Chairperson and Vice-Chairperson~~ of each of the four programming committees: The Admissions and International Education Committee, the Data Management and Research Committee, the Professional Development Committee, and the Records and Registration Committee.

#### ARTICLE II, SECTION 2, J:

4. The ~~Vice-Chairperson~~ will be appointed by the President and will succeed to the chair after one year.

#### ARTICLE II, SECTION 3, A:

4. The ~~Vice-Chairperson~~ will be appointed by the President and will succeed to the chair after one year.

ARTICLE VI, SECTION 4, C: Identify conference room and special equipment needs (advise Local Arrangements Committee [LAC]).

## **..UPDATES....UPDATES....UPDATES....UPDATES....UPDATES..**

### **Capital University**

- Cindy Graves has been promoted from Assistant Registrar to Associate Registrar at Capital University.

### **Defiance College**

- Defiance College is celebrating its 150th anniversary this year. It was started in 1850 as the Defiance Female Seminary, although there were three men and two women in the first class.
- Full-time enrollment has been increasing steadily the last five years and a new apartment-style residence hall is being built with scheduled occupancy set for next fall.

### **Franciscan University of Steubenville**

- Tammi Routh began work as an admissions counselor in June, 2000. Before joining admissions, she graduated from Franciscan University with a degree in elementary education, after which she taught kindergarten near her hometown of Rockville, Maryland.
- Michael Raymond is a 2000 Franciscan University graduate with degrees in theology and business management. Before joining the admissions team in September 2000, he was assistant to the vice president of the Gilmore Construction company in his hometown of New Orleans, LA.
- A new state-of-the-art science facility was dedicated on August 23, 2000. The \$11 million project was begun in April 1999 and completed shortly before classes started for the fall semester August 29, 2000.

### **Lourdes College**

- Michelle Rable is the new Registrar at Lourdes College in Sylvania, Ohio. Prior to starting this position in August 2000, Michelle was the Records Management Officer at the Medical College of Ohio.

### **Miami University**

- Robert Kubat, formerly the Associate Registrar at Rowan University in New Jersey, has accepted the position of University Registrar at Miami University. He has been active in AACRAO and in the Middle States Association. Robert began at Miami on August 21st.

### **Ohio State University**

- Robin Brown, Interim Director of Admission, resigned her position at the end of August to accept the position of Vice President for Enrollment at Willamette University in Salem, Oregon.

- Mabel Freeman will assume the role of Assistant Vice President for the First Year Experience as well as jointly serve as the Interim Director of Undergraduate Admissions. She will report to the Office of Enrollment Services under the direction of Jim Mager.
- Jim Mager has been promoted to Associate Vice President for Enrollment Services.

### **Ohio University**

- Web registration was made available to all students for Fall Quarter preregistration. It was a great success with approximately 20% of the students using web and the remaining 80% using phone registration. Phone registration has been in place since 1992.
- Faculty can now retrieve their class lists via the web. They can also e-mail their classes via the web or download their class lists into Excel.

### **Owens Community College**

- Serena Cash has joined Owens as a Lead Specialist for transfer evaluation and Leigh Ann McCullough is a new Specialist, ID's.
- The new Student Health and Activities Center was opened in time for the fall term.
- The college has installed a new photo ID card system. The new ID card will be used both as a debit card and as a photo ID. A mass carding event is taking place this fall.

### **Stark State College**

- Stark State College is in the process of installing new registration software called COLLEGE through Computer Options Company. Over the next 2 years, web and telephone registration software will be installed.

### **University of Akron**

- Dr. Don Fox has accepted the position of Registrar at the University of Akron, effective October 2, 2000. Previously, Don was University Registrar in Radford, Virginia. He replaces Martha Booth who served as Interim University Registrar until her retirement on June 30th.

### **Weatherhead School of Management**

- Pam Chamar was recently promoted to the position of Registrar and Financial Aid Administrator of the Weatherhead School of Management.
- A variety of evening MBA curriculum changes have been implemented this year and a review of the full-time MBA programs begins in the Fall.

(Con't on page 7)

## Summer 2000 Workshop Review

Another successful summer workshop series has come to an end. Thanks to all of you from across the state who participated in one of the two workshops this summer at Columbus State Community College.

Our first workshop on June 27th was a Residency Officers Update and we had 36 attendees as well as our facilitators. Thanks to facilitators Gene Palmer (BGSU), David Axsom (OU) and Denise Leu (Northwest State Comm College), and our Ohio Board of Regents representatives Jay Johnson, Bev Farmer and Mary Martin. The popularity of this workshop topic continues to grow and truly serves as a great opportunity to network with folks around the state dealing with similar residency issues. Participants were also able to collect sample residency applications from institutions that were represented at the workshop.

The second workshop on July 11 was titled: "Web Recruitment: From the Prospective Student to the Graduating Senior". There were 31 attendees at this workshop in addition to the presenters. Thanks to our Web presenters Chris Munoz (University of Dayton), Karen Henn and Ted Hattemer (OSU) and Lynda McKendree and Katherine Fournier (OU). Talk about web presence! The presenters shared with the group the ways the web has enhanced their respective institution's interaction with prospective as well as current college students in recruitment and retention.

We did have a third workshop scheduled for early August on Performance Feedback, but schedules got so hectic as you all started gearing up for the new school year, that we had to cancel the session. I am happy to say that the session will be offered this fall as a preconference workshop at the Great Lakes 2000 Conference, so be sure to watch for it in the conference registration info.

I have truly enjoyed working with my friends at Columbus State who have hosted the summer workshop series with me the past two summers .

Many thanks for their hospitality. But more importantly, thanks to all of you who have taken the time out of your busy campus schedules to participate in these worthwhile sessions. This has been a wonderful opportunity for networking, professional development, job enhancement, and plain old "catching up".

Don't forget to take a look at all the preconference workshop opportunities available at the GL2000 conference in Toledo. They're sure to be an exciting start to the 2000 Conference!

Many, many thanks!

Martha Hicks  
VP for Workshops



("Updates", Con't from page 6)

### Xavier University

- Mary Alice Orahood was hired in July 2000 as Assistant Registrar. She has a combination of experience in the registrar and software sales areas.
- A basic, web-based "student module" has been implemented in May 2000 for Xavier students. This in-house developed feature allows some direct student access to confidential, student specific data (grades, class schedule, bill, etc.).
- The Rev. Michael Graham, S.J. will become Xavier's 34th President beginning January 2001. The current President, the Rev. James Hoff, S.J. is retiring.
- Numerous construction projects on campus continue Xavier's facelift and expansion - a new convocation center opened August 2000 (with a 10,250 seat arena); a new student union and new residence halls are in the works currently.



## Scholarship Committee Announces Recipients for 2000

The Scholarship Committee is pleased to announce the selection of four outstanding recipients for the \$500.00 OACRAO 2000 Leadership and Service Scholarships. The four recipients were chosen after an intensive review of over 900 applications.

The 2000 scholarship recipients include Zachary C. Bako from Niles McKinley High School, who will attend Case Western Reserve University; Heather A. Heck from Springfield Local High School, New Middletown, who will attend NEOUCOM (North-east Ohio Universities College of Medicine); Natasha Hamilton from Cleveland Heights High School, who will attend Xavier University; and Erin McHenry from Wadsworth High School, who will attend Ohio University.

I wish to thank the OACRAO Executive Committee and the OACRAO membership for your support. As a result of Executive Committee's commitment and the generous contributions from the OACRAO membership the Scholarship Committee was able to offer four scholarship this year. I also would like to salute the members of this year's scholarship committee who worked very hard to distribute and review the scholarship applications. The scholarship committee requires a lot of time commitment, however it is also very rewarding. Thanks!

In order to increase the number of scholarships for this valuable program the scholarship committee plans to sell raffle tickets for a ride for two on the "Spirit of Akron Goodyear Blimp". In addition we will again offer the popular "Split the Pot" tickets at the Great Lakes 2000 Conference in Toledo. If you're planning on attending the conference this year you'll need to show your OACRAO Spirit by wearing your OACRAO shirt. If you haven't already purchased an OACRAO shirt there are still a few available. Please print the shirt order form available at <http://www.oacrao.ohiou.edu/> and place your order today!

Please consider making a contribution to the scholarship fund. With your help the scholarship program will continue to grow.

Our committee looks forward to seeing you in Toledo.

Jane Pidcock  
Chair, OACRAO Scholarship Committee



Visit the OACRAO Website at:  
<http://www.oacrao.ohiou.edu/>

### Where Are They Now?

Gerri Chitty Hill (former University Registrar at the University of Akron) and Marian Hogue (Weatherhead School of Management) are launching a new expedition start-up. Gerri creates the map with detailed directions and Marian is the navigator. They're working out a few "bugs" and are using the skills of consultant Roberta Sikula (Kent State) to steer this endeavor in the right direction! They invite golfers in the Northeastern Ohio area to give one of them a call and they will arrange a get-together!



#### OACRAO Newsletter

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# OACRAO News

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Published by the Ohio Association of Collegiate Registrars & Admissions Officers

Summertime! Now that it is here, we look again at the calendar and, if you are like me, it seems "...the hurrieder I go, the behinder I get...". With this issue of the newsletter available to us in June, only two months of "summer" are left for us to accomplish all that we set out for ourselves after, for many of us, the end of the regular academic year.

Hopefully, we can all take the time to step back and take some time to reassess and revise our procedures, as needed, plan for upgrading our professional skills, relax and enjoy some personal growth time (visit a new place, read a book, smell the roses), and consider new ways in which we can participate in OACRAO as a volunteer.

I hope many of you will take the opportunity to attend one or more of the three summer workshops scheduled for June 27, July 11, and August 3 developed by Martha Hicks, Vice President – Workshops. The topics are relevant to what we do. Each workshop is described more fully in this newsletter.

We are grateful to Columbus State Community College for their willingness to host each of these events and for Deb Benton for putting the registration on the web. Registration can be made on-line on the OACRAO web site ([www.oacrao.ohiou.edu/](http://www.oacrao.ohiou.edu/))

[workshop.html](#)).

Planning for the Great Lakes 2000 Conference continues with Lorinda Bishop, Past-President, as the Local Arrangements Chair. Lorinda has provided an update of the activities currently under way and preliminary plans for the Conference. Make sure you have blocked out November 1-3 for this historic event.

We need your help and suggestion for who should assume leadership roles in OACRAO for the future. The offices of President-Elect, Treasurer and Vice-President, Workshops need to be filled. Please send your nominations to Lorinda Bishop [lbishop@owens.cc.oh.us](mailto:lbishop@owens.cc.oh.us), Past President, or to anyone on the Nominating Committee, members of which can be found on OACRAO's award winning web site (another reason to "check in" and "check out" what is new) at <http://www.oacrao.ohiou.edu/comm.html#nom>.

Watch for more information about the Great Lakes 2000 Conference in September and, meanwhile, have a wonderful summer!

Byron Thorsen  
OACRAO President



What's this symbol?  
See page 2 to find out.

## What's in this Newsletter?

AACRAO Annual Conference.....	Page 4
OACRAO Annual Conference.....	Page 2
President's Message.....	Page 1
Updates.....	Page 3
Workshops.....	Page 5



## Great Lakes Conference 2000

Make a mental note of this logo! You will see it often this fall. Make a real note in your calendar now for November 1 - 3, 2000! These are the dates for the first ever Indiana-Michigan-Ohio ACRAO conference. The conference is being developed jointly by the three states and will replace the individual fall annual meetings for this year. It will take place at the beautiful Wyndam Hotel which is centrally-located in Toledo, Ohio.

Sessions will be offered by each state and will include many new offerings as well as the very best from last year's individual state conferences. The meetings are being structured to accommodate the usual format of the individual state meetings as well as to offer many common, shared events.

Successful program planning has resulted in a tentative schedule of many, varied sessions and a selection of workshops. Topics include transfer articulation, enhancing marketing strategies, best practices in web applications for both admissions and registrar offices, electronic documents, reporting issues, government relations, systems conversion, and fraudulent credentials, among many others.

In addition to a lively sharing of information and ideas, the agenda allows time for getting to know other colleagues from the Great Lakes region during evening social events. Thursday night's big event, for example, will be held at the Center of Science and Industry (COSI) Museum, located next door to the Wyndam Hotel. Anyone who has ever been to COSI in either Columbus or Toledo knows that we are in for a fascinating evening. Those who have never been to COSI won't want to miss it. To learn more about COSI Toledo, visit their web site at <http://www.nbc24.com/cosi1.htm>.

The Local Arrangements Committee members have

been working hard on the plans. Members include:

-Lorinda Bishop (Owens Community College),  
Chair of LAC;

-Kris Yarcso (Owens Community College);

-Dave Sauter (Wright State University), Chair of  
Registration/Hospitality

Committee and committee members Marge Hufford (Bowling Green State University), Lora Spaulding (University of Notre Dame), Beth Csontos (Lourdes College), Theresa Emrick (Lourdes College), Dena Russell (Central Michigan University), and Lorraine Kitchner (Saint Mary's);

-Gene Palmer, Chair of Vendors Committee;

-Joe DeCristoforo (University of Toledo), Chair of Entertainment and Special Events Committee and committee members Chris Michael (Terra Community College), and Laura Waggoner (Bowling Green State University);

-Paul Schmidt (Monroe Community College), Chair of Physical Arrangements Committee and committee member BJ Surovjak (Lorain County Community College);

-Nadine Johnson (Bowling Green State University), Chair of Meals Committee and committee member Dianne Saholski (Madonna University);

-Becky McOmber (Bowling Green State University), Chair of Printing/Mailing/Publicity Committee and committee members Peg Crow and Sue Lau (both from Bowling Green State University) and Kathy Rix (Western Michigan University).

The conference web site is <http://www.oacrao.ohiou.edu/GreatLakes2000.html>.

More detailed information, including travel instructions and registration forms, will be available during late summer. Make plans for a Great Conference at Great Lakes 2000 this fall!

# ..UPDATES...UPDATES...UPDATES...UPDATES...UPDATES..

## **University of Akron**

- Dr. Marlesa Roney is the newly appointed Vice President of Student Affairs at the University of Akron. Previously, she was Registrar and Senior Project officer at Purdue University, West Lafayette, Ind. She has also been very active in AACRAO.

## **BaldwinWallace**

- Dr. MaryLou Higgeson will begin as the new Academic Dean on July 1. She comes from Southern Illinois University.
- Janet M. Duber was promoted to Associate Registrar, effective May 1, 2000. She had been Assistant Registrar since 1993 and is a 1986 B-W graduate.
- The MBA program will begin a partnership with Bom Jesus-FAE/CDE in Curitiba, Brazil. Baldwin-Wallace will be offering their Systems MBA Degree to FAE/CDE graduates. It is hoped the program will be expanded to partners in England and Asia.

## **Capital University**

- Amy Buckingham has accepted the position of Registrar at Capital University, effective July 1.
- Janet Schwab retired as Registrar May 31st.

## **Cuyahoga Community College/Metro Campus**

- Marcia Romoser, former Degree Auditor, has accepted the position of Records Supervisor at the Metropolitan Campus of Cuyahoga Community College. She replaced Wanda Dembowski who retired last Fall Semester.
- On April 19, 2000, the North Central Accreditation Team recommended 10-year accreditation for Cuyahoga Community College.
- Sharon Akridge, Director of Student Systems and Support Services has moved to Tucson, Arizona. She was a former Treasurer and historian of OACRAO

## **Methodist Theological School in Ohio**

- Jonathan D. Jump is the new Registrar at Methodist Theological School. He is a graduate of Denison University and also holds a Masters in Organizational Communication from Ohio University.

## **Miami University**

- Becky Jolly has been appointed Assistant Registrar. Her primary responsibilities and expertise are report writing. Becky was instrumental in the Schedule 25/25E implementation and interface to the new Banner system.

- Carol Jones has also been appointed Assistant Registrar with primary responsibility and expertise in course and curriculum approval. Miami has updated its previously labor-intensive course approval process to a web-based delivery, tracking and notification process. Carol will be working on doing the same for the curriculum approval process and integrating each with the Banner system.

- In January, the entire Miami campus converted its legacy, mainframe and student records and registration systems to SCT Banner. Although led by Jan Williamson, she is quick to acknowledge that this was successful due to a team effort.

- Five students in the Systems Analysis area designed a web-based process for collecting course requests. Used for the first time in March, it has received positive student feedback.

## **North Central State College**

- Mark Monnes, formerly Director of Admissions, will become the Registrar, effective July 1, 2000.
- Troy Shutler, formerly Coordinator of Career Services, will become the Director of Student Development, effective July 1, 2000.
- Dorothy Sharrock will begin as a Student Development Specialist on July 1, 2000.

## **Ohio State University**

- Henry Lee will be retiring as Senior Associate Registrar, effective July 31, 2000. We wish Henry well after many years of dedicated service.

## **Ohio University - Eastern Campus**

- Kevin Chenoweth was recently hired at Ohio University Eastern as the new Student Services Manager at the St. Clairsville, Ohio-based regional campus. Previously, he worked at Davis & Elkins College as the Director of Admissions for nine years and then as Director of Financial Planning for the past year.
- OUE is set to receive \$1.15 million to expand the university and improve its science facilities. Renovations in the science labs are planned to upgrade facilities that remained unchanged from when they were built in 1967.

## **Ohio Wesleyan University**

- Sally Ann Sikorski has been appointed Registrar at Ohio Wesleyan University beginning August 1. She

(Con't on page 6)

## AACRAO 2000 - New Orleans!

AACRAO 2000 was held in New Orleans, Louisiana, April 9th through 12th. The underlying theme was “Laissez les bon temps rouler” (let the good times roll). Nearly 2800 persons registered for the conference with AACRAO members being well represented within that number. Several AACRAO members presented in the 200 sessions offered, and many attended pre-conference workshops. The interesting workshops and sessions, in addition to an abundance of social activities, kept everyone busy.

Meeting highlights included the approval of AACRAO’s new status and the passage of the budget and revised Bylaws, excellent sessions, and several featured speakers. The Washington Update, a panel discussion with noted authorities Nancy

Coolidge and Terry Hartle, was very well attended. Also available, this year, was the “Jobs On-line Room” where prospective employers and employees were able to conduct interviews in a private setting.

The Louisiana Lagniappe on Tuesday night provided an opportunity for all to experience the wonderful foods of new Orleans. Preceding this taste treat was our own Mardi Gras parade from the conference hotel to the Lagniappe location.

Several of the Ohio Contingent took a leisurely paddle boat ride on the Mississippi. The sounds of jazz filled the cabin, while the relaxing music of the paddle serenaded those on the upper deck.

Good meeting, good friends, good times for all.





## **OACRAO 2000 Summer Workshop Series - Don't Miss it!!**

Welcome to Summer 2000! Take a look at what OACRAO is offering this summer in their workshop series listed below. Sign up for one, two, or all three, and be sure to bring a friend. Invite a colleague from another office at your institution to join you, particularly for the July or August workshops, that reach far beyond the scope of admissions and registrar work.

All workshops will take place at Columbus State Community College, in Columbus, Ohio. The registration fee for each workshop is \$25 and includes continental breakfast, lunch, and any workshop materials. Space is limited, so sign up today to ensure yourself a seat!

### **Workshop #1: 4th Consecutive Residency Officers Update -**

Tuesday, June 27, 2000, 10:00am-2:30 pm

Your facilitators:

Gene Palmer - Bowling Green State University,  
Director of Student and Information Services

Denise Leu - Registrar, Northwest State Community  
College

David Axsom - Assistant Director of Admissions,  
Ohio University

Jay Johnson - Manager of Enrollment Data Area,  
Ohio Board of Regents

It's that time of year again to share experiences and to gain a better understanding of the rules and regulations used to determine Ohio Residency for students attending Ohio's state supported institutions. This session is intended to assist old timers reinforce/evaluate their current practices and for new people to gain a basic understanding of how other institutions interpret and enforce the regulations.

One representative from each school attending this workshop is asked to bring 30 copies of their current residency application, instructions, and any other handouts they distribute. These will be shared with those participating in the session. These forms

can include graduate and undergraduate admission forms, guest/transient student forms and Ohio Residency forms. These are the forms normally used to determine Ohio residency.

Participants are requested to forward descriptions of one or two actual residency situations that they experienced during the past year. These descriptions will be consolidated and used as case studies for discussion during the workshop. Descriptions should be sent to [galmer@bgnet.bgsu.edu](mailto:galmer@bgnet.bgsu.edu).

### **Workshop #2: Web Recruitment: From the Prospective Student to the Graduating Senior -** Tuesday, July 11, 2000, 10:00 am-2:30 pm

Your presenters:

Chris Munoz - Associate Provost-Enrollment Management, University of Dayton

Allen Kraus - Assistant Director of Undergraduate Admissions, The Ohio State University

Ted Hattermer - Director of News Media, Marketing Communications, The Ohio State University

Lynda McKendree - Assistant Director of Loans, Ohio University

Katherine Fournier - Senior Systems Analyst, Ohio University

Recruiting is no longer the responsibility of just the university admissions office at a college fair or high school visit. The whole Enrollment Services "team" is in the game, starting with admissions and including the registrar's and student financial aid staff, and even the university's publications staff. Come to an eye-opening workshop and see how three Ohio institutions are changing their ways to accommodate those students who just can't get enough of the web.

See how institutions are attracting prospective students to their respective institutions and keeping them happy through graduation with the use of the web for everything from a virtual campus visit and live student profiles to an on-line admission applica-

(Con't on page 6)

("Workshops", Con't from page 5)

tion, from course registration to grade distribution, and from financial aid electronic services for scholarships, employment, and student award letters to exit interviews. Bring a few of your own institution's ideas to share, but plan to take a few more new ones home with you.

**Workshop #3: Performance Feedback: A Walk in the Park or a Nightmare on Elmstreet - Thursday, August 3, 2000, 10:00 am-2:30 pm**

Your presenters:

Mindy Starcher - Administrative Associate, Registrar's Office, The Ohio State University

Connie Goodman - Assistant to the Registrar, The Ohio State University

Does the title sound familiar? Performance feedback is a two-way street. You and your supervisor are "driving forces" to making feedback a successful part of your evaluation. Plan now to attend this expanded version of the highly-rated session from the OACRAO fall 2000 conference. Hear tips as

well as ways to avoid pitfalls and "roadblocks" of performance management. Toot your institution's horn about your successes and learn ways to fix a "flat" system. Pack up your performance management documentation and work with others during the hands-on afternoon session to tune up your performance management tools.

Don't wait! Register now for one, two, or all three workshops.

Martha Hicks  
VP for Workshops



**Register for workshops on the web at:**

<http://www.oacrao.ohiou.edu/workshop.html>

**Visit the OACRAO Website at:**  
<http://www.oacrao.ohiou.edu/>

("Updates", Con't from page 3)

has been Registrar at Ohio Dominican College since 1994 and Director of Institutional Research for the last 2 years. Sally replaces Mary Jean Roach who has retired from the OWU Registrar's position.

**Stark State Community College**

- Stark State has installed 2 new registration packages for credit and non-credit registrations. Facilities, testing, job placement and academic advising packages from Computing Options Company were also installed. Future installations include the telephone module and web registration.
- Approval has been received to build a General Studies Building.



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