



# for the RECORD

October 2014 Vol. 1 No. 9

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## RECORDS AND REGISTRATION COMMITTEE

*By: Laurie Mayhew*

*Assistant Registrar Graduation Services  
Otterbein University*

Streamlining processes, communication, training tools for students, faculty & staff and “best practices” have been topics for discussion within our offices and schools. These are common threads that challenge us all. Our committee’s presentations will touch on each of these areas at our OACRAO conference at Salt Fork State Park on October 8-10.

Seasoned professionals will share what has worked or not worked for them and give an overview of resolutions to issues. Participants are welcome to ask questions, make comments and share their ideas as well.

Records & Registration sessions are as follows:

- **New title & description: Managing Transfer Credit—Decisions, Directions and Documentation** (Former title will appear in booklet as: *Transfer Credit: Who does it, When do you do it, How do you do it?*) In an ever-changing world, we will explore how we decide what to transfer, how it should count, and why it needs to be documented. Students are attending multiple institutions to complete their degree requirements so it is critical that we are all on the same page. Besides the traditional transfer courses, we will review best practices on PSEO, AP, CLEP, military and ACE coursework. We will also discuss transient student policies, acceptable grades, and articulation programs.
- Best Practices for the “Dirty Data Dilemma”
- Leadership During Major Changes
- Documentation Processes & Training Strategies
- Acclimating Students & Faculty to a University Portal

*Continued on Pg. 3: Records & Registration Committee*

## OACRAO BYLAW CHANGES

During the OACRAO 2014 Conference Business Meeting, the Board and Bylaws Committee are proposing changes requiring a vote for bylaw revisions. Be sure and take a few minutes to review the proposed changes before the Business Meeting. Please visit the [OACRAO web page](#) to review the proposed changes before the conference.

### Co-Editor Team

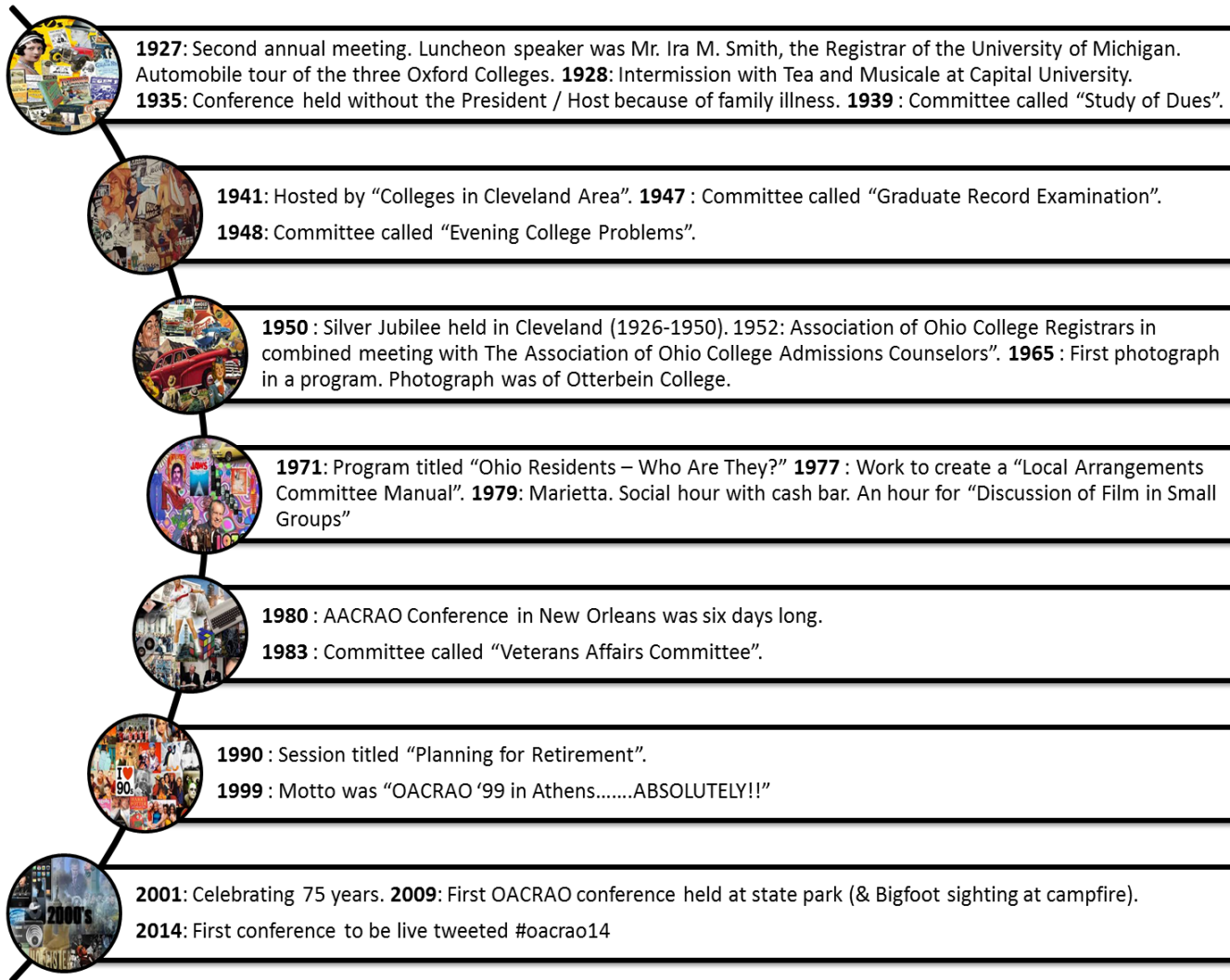
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**WANTED:** Who has a beautiful campus or just an eye for photography? Share your campus beauty shots with us! Submit photos to any co-editor for future newsletters.

## FUN FACTS: OACRAO THROUGH THE YEARS 1926 ~ 2014



## 2014 OACRAO SCHOLARSHIP APPLICATION

### Application Deadline October 17, 2014

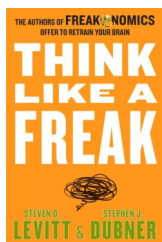
This autumn, OACRAO will award 4 students with a \$1,000 scholarship each. Please encourage your student workers within the Registrars, Admissions, Student Services and Enrollment Management offices to apply!

Applicants must meet all of the following criteria for scholarship eligibility:

- Current enrollment, at least half-time, at an OACRAO-affiliated college or university
- Current employment in one of the offices listed above
- Good academic standing

The application may be accessed at: [http://www.ohioaacrao.org/services/scholarship\\_info.html](http://www.ohioaacrao.org/services/scholarship_info.html)

Applications will be accepted through 5:00p.m., Friday, October 17<sup>th</sup>. Please contact Steven Mentz at [mentz.3@osu.edu](mailto:mentz.3@osu.edu) with any questions.



As the OACRAO Conference approaches, I wanted to remind everyone about the OACRAO Book Club. This year's Book Club selection is Think Like a Freak. From the authors of the hit book Freakonomics that revolutionized the way people think about decisions and analyzing issues is the latest best seller from Steven Levitt and Stephen Dubner. Levitt and Dubner offer a blueprint for an entirely new way to solve problems, whether your (Continued on page 3 ~ Book Club)

## BOARD OF DIRECTORS UPDATE

The Board met at Ohio State on September 15 and, frankly, everyone is in shock that the conference is only days away. We are excited about all of the speakers and sessions and activities available this year and encourage members to really take advantage of all that this event offers. To help you with that, we thought we'd present a checklist for your convenience.

### Don't forget:

- Business cards for all of those new contacts you will make and for those exhibitor drawings.
- Bug spray because nothing ruins the enjoyment of a campfire like bug bites.
- Your dancing shoes so that the dueling pianists don't get lonely up there.
- CASH – the Scholarship Committee loves cash! Who doesn't?
- Swag - door prizes to brighten the day of a colleague.

### Optional items:

- Golf skills – really, you don't need skills to join the golf outing. The focus is on fun and fellowship, not the next golf pro.
- Dress clothes – come on, it's a state park - you don't need to dress for the office.
- Hiking boots – there is a nature walk on Friday morning, but you don't need a pair of Scarpa Kinesis to get out and enjoy!
- Your dog-eared copy of Think Like a Freak for the Book Club discussion.

### Leave at home:

- Work – really, you won't have time.
- Your tunnel vision goggles – in order to make sure you can absorb all the new ideas and latest trends.
- That Bigfoot costume – because we are going to see the real thing this year!

We hope this list is helpful as you plan for your Salt Fork adventure. See you in the woods!

*(Continued page 2 ~ Book Club)* interest lies in minor lifehacks or major global reforms. As always, no topic is off-limits.

They range from business to philanthropy to sports to politics, all with the goal of retraining your brain. Along the way, you'll learn the secrets of a Japanese hot-dog-eating champion, the reason an Australian doctor swallowed a batch of dangerous bacteria, and why Nigerian e-mail scammers make a point of saying they're from Nigeria. The book is available in both print and electronic formats. It is also available for purchase both in stores, and online including a secondary market of used editions.

OACRAO Book Club will meet during the conference (Thursday at 1:15) and provides an opportunity for OACRAO members to discuss current issues in higher education and management. For more information, contact Jack Miner at [miner.10@osu.edu](mailto:miner.10@osu.edu).

*Continued ~* Records & Registration sessions are as follows:

- Sinclair Community College's Automatic Graduation Process
- Handling Financial Dismissals
- Best Practices for Waitlists
- Cancelling Classes: When, Why, How, and What Now

The Records & Registration Committee members and their schools are:

Laurie Mayhew - Chair	Otterbein University
Michelle Deist - Vice Chair	Aultman College
Debbie Browning	Rio Grande Community College
Tysa Eggleton	Youngstown State University
Joanna Schofield	Miami University
Cindy Suter	Heidelberg University
Don Foster	Otterbein University
Tina Perdue	Marietta College
Cindi Swope	Zane State College
Scott Tarrh	Mount Vernon Nazarene University
Regina Randall Peal	Columbus State Community College
Jared Morosco	The Ohio State University
Janet Duber	Baldwin Wallace University
Stephanie Giese	The Ohio State University
Sue Lamphere	Methodist Theological School in Ohio

Come to learn, share ideas, and meet with colleagues you know or have just met.



# Lots of opportunities to learn more about government relations...

**By: Jack Miner**  
**Senior Associate Registrar**  
**Enrollment Services, University Registrar**  
**The Ohio State University**

The OACRAO annual meeting next week will feature a number of opportunities to learn more about the work of the Government Relations committee and for you to get more involved.

On Wednesday at 1:45, representatives from the Ohio Board of Regents will be presenting information on the College Credit Plus program. College Credit Plus is an initiative by the state to increase the opportunity for dual credit or post-secondary enrollment for Ohio high school students. The goal of the program is to increase the number of degrees awarded in Ohio and to provide a quicker and more cost effective path to a degree for Ohio students. There are significant changes from existing dual credit programs and many more opportunities for colleges and high schools to partner to provide a strong pathway to a degree for Ohio students.

At 4:30 on Wednesday, the Government Relations Committee and the Ohio Board of Regents will provide an update on upcoming higher education legislative initiatives and provide information on existing OBOR and state initiatives. Topics will include an update on efforts in the area of articulation and transfer credit, math and foreign language initiatives, prior learning assessment, career technical transcript project, and credit when it is due. There will also be an update on other initiatives on other state initiatives including new legislation on military and veteran students and the Ohio Department of Education's electronic (high school) transcript project.

Be sure to stick around on Friday morning for the OACRAO debate. This year will focus on accreditation. Dan and Jack will use topics from outside of higher education as an opportunity to challenge ourselves on the value of current accreditation model and how it is a gate-keeper for the validity of higher education institutions and their access to federal aid.

Lastly, you will have a chance to sign up for the Government Relations Committee. Volunteering for a committee is a great way to get involved in OACRAO. The government relations committee provides an opportunity to get involved in areas outside of your daily roles and tasks. Committee sign up forms will be available at the conference. For more information, contact Jack Miner at [miner.10@osu.edu](mailto:miner.10@osu.edu).



**SCENE ON CAMPUS:**  
 Capital University  
 located in  
 Bexley, Ohio  
*Photo by  
 Jennifer Carlock*



### Michael Whitable

*Assistant Registrar for Catalog and Scheduling Services*

*Ohio University*

**Tell us a little bit about yourself** - *After graduating from Ohio University, I worked 29 years at Washington State Community College, serving 15 years as the Director of Financial Aid, and 12 years as the Registrar. Following a brief retirement, I'm back at Ohio University working as the Assistant Registrar for Catalog and Scheduling Services. I live in Vincent with my wife Tammy and a cantankerous old black cat named "Kitty Boy". I have two grown children, Ryan and Kristin, who reside in Toledo and Nashville respectfully.*

**When you were growing up, did you think that you would be working at Ohio University** - *No, but I started working for the University my sophomore year as a student employee in the Office of Financial Aid.*

**Who is your hero?** *Walter Payton of the Chicago Bears is a class act and someone I have always admired.*

**Do you have, or have you ever had, a nickname?** - *I was called Mikey a couple of times when I was younger thanks to the Life cereal commercial that was popular back in the 70s.*

**Favorite movie (s)?** - *A River Runs Through It. A heart-breaking and beautiful movie based on the memoirs of Norman Maclean.*

**Favorite sports team(s)?** - *The Bobcats of course! At the professional level I enjoy watching the Chicago Bears and Dale Earnhardt Jr.*

**Which OACRAO committees have you served on?** - *Several years on the Scholarship Committee*

**What benefits have you gained from belonging to OACRAO?** - *Working knowledge from the professional development component and lasting friendships from the people side.*

**What is your favorite OACRAO memory?** - *Selling raffle tickets and working the silent auction tables with my colleagues on the Scholarship Committee.*

**Where do you see yourself in 5 to 10 years?** - *Retired for a second time and maybe moving out to the mountains of Colorado or Arizona.*

**What do you like to do in your spare time?** - *I live in a log home with a large yard so there is always something that needs done.*



## What goes here? Your news!

We are always looking for campus updates and beauty shots. Get your brag on a bit and send us your pictures as well as any news updates for your office. Come on— everyone knows this is the most interesting part of the newsletter so tell us who is leaving, who got promoted, who just won a big award. The membership wants to know! Send stories to [davis.3822@osu.edu](mailto:davis.3822@osu.edu) or any newsletter editor. Thanks!