



2013-2014 OACRAO Board Meeting
Monday, September 15, 2014 10:00 a.m.
Ohio State University

Participants: Jeannine Shambaugh, Deb Benton, Dan Wilson, Molly McDermott, Cheryl Gloege, David Schneider, and Cindy Davis all attended. Chris Dorsten participated via phone. Don Foster and Sue Shepherd, LAC Co-Chairs, attended the beginning of the meeting.

Don Foster and Sue Shepherd gave updates for the conference. Registrations appear to be down at this point so efforts will focus on making sure everyone is aware of the conference and that registration is now open.

Jeannine called the meeting to order at 10:00
There were no additions to the agenda

President Report

- Jeannine distributed a list of documents that are shared at the annual meeting and made sure that everything would be available when needed. Forms will incorporate the new branding standards which Cindy will send out to the Board this week.
- The Board reviewed the agendas and scripts for the conference as well as the Business lunch.
- The appropriate plaques and gifts have all been obtained.
- Jeannine reminded all outgoing Board members to plan a transition meeting with the incoming person for their role to ensure continuity of efforts.
- The Board will meet on Tuesday at the conference at 4:30 – which is in between the afternoon activities and the cook-out.

President-Elect Report - Deb

- Deb is looking ahead for LAC Chairs for the 2015 conference in Maumee Bay.

Treasurer Report - David

- Dues invoices have been sent and payments are coming in. David is working with Molly to make sure any membership updates are being recorded.
- There are some transition issues to be aware of: David will need to go to Huntington National Bank with the new Treasurer to enable the transfer of account access. He also has been responsible for checking the OACRAO post office box near downtown Columbus and someone will need to do that going forward.

Secretary Report – Cindy

- Dan moved to approve the minutes from the August meeting. Chris seconded the motion.
- The Board approved the August minutes.

- The Board agreed to move forward with the website hosted by AACRAO. We will link to it from the next newsletter and talk about it during the annual meeting. A final decision to go or not go with it will come after the conference.
- Cindy will have a table at the conference highlighting the work of the Communication Committee this year. We will feature the newsletters and editors as well as how to connect with the group through social media.
- The next newsletter will feature the Records and Registration committee. Also included will be a member spotlight, a checklist for the conference and perhaps an article about past conferences from a Historian point of view

VP Membership Report

- Molly has created an OACARO account on Linked In.
- The New Member reception is set to go in Jeannine's suite at Salt Fork. All Board members are encouraged to stop by if possible.
- Molly is looking at online solutions to update membership information.
- The conference hashtag will be #oacrao14.

VP Workshops Report – Cheryl

- Numbers are low for pre-conference workshops this year. Cheryl will work with the LAC to publicize the workshops.

VP Programs Report - Chris

- There have been many cancellations this year. Perhaps next year a call for submissions will be given with the hope that people who have self-identified to present will be more invested in following through than presenters identified through the current process.

The Board adjourned for lunch and a tour of Ohio Stadium at 12:00 and resumed the meeting at 1:30.

Past President Report

- Dan reviewed the changes as agreed to by the Bylaws committee. He will follow up by compiling these changes in a format for review by the membership.
- Deb will convene a meeting of the Fiscal Committee at the conference since Dan may not be able to attend all of the conference.

Old Business

- There was no further discussion of Old Business.

New Business

- None.

The Board adjourned at 2:00 pm.

Next meeting: Tuesday October 7 at Salt Fork State Park.