



2013-2014 OACRAO Board Meeting
Wednesday, May 14, 2014 10:00 a.m. - 1:00 p.m.
Mohican State Park

Participants: Jeannine Shambaugh, Deb Benton, Dan Wilson, Chris Dorsten, Cheryl Gloege, Molly McDermott, David Schneider, and Cindy Davis all participated.

Jeannine called the meeting to order at 10:35 after a tour of the facilities

There were no additions to the agenda

President Report

- Jeannine asked for an update on the project to gather old committee lists and other historical information. Cindy reported that Stephanie Giese has been working on this and shared copies of what she has found. The focus has been on board members and committee lists and the process is nearly complete (note: the project was finished while the Board was meeting) A few years are missing, and we will work to locate those from others.
- Jeannine led a discussion of potential by-laws changes. Items under consideration include corporate membership, who should be responsible for OSI, expanding opportunities to institutional members where current bylaws specify voting members, looking for greater alignment between board practices and the by-laws regarding financial affairs, and general format changes.

Past President Report – Dan

- OSI registration will be opened very soon.
- Dan is still looking for suggestions for the Nomination and Election committee for this year.

President-Elect Report - Deb

- Deb has talked with webmaster, Connie Goodman. The recommendation is that we move forward with the new website hosted by AACRAO. The Communication Committee should develop the site map. We can then find a volunteer or perhaps a student worker who can add the content.

Treasurer Report - David

- Taxers were filed on May 1 well before the May 15 deadline.
- David has been working with Steven Mentz, Scholarship Committee Chair, on ideas for improvement to the silent auction including a Buy It Now option and other ways to generate more interest.
- The Board agreed to donate at least one basket to the silent auction this year
- Established a deposit strategy for credit card payments and amended previous deposits to reflect that strategy.

Secretary Report – Cindy

- Jeannine moved to approve the minutes from the April meeting. David seconded the motion.
- The Board approved the April minutes.

- Next month's newsletter will feature the Data Management and Research Committee and an M&M profile.
- Work on branding for OACRAO will be looked at next now that the historical lists are complete.

VP Membership Report

- Reviewed the OSI schedule of events
- Will begin to plan activities and finalize the menu

VP Workshops Report – Cheryl

- Registration is open for the Residency Workshop on June 6. The Government Relations committee is going to be participating this year. Dave Sauter is leading a panel as well.
- The Support Staff workshop will be held on July 25.
- Prior Learning Assessment (PLA) and FERPA will be the topics for the pre-conference workshops.

VP Programs Report - Chris

- Will use Survey Monkey to finalize conference sessions in June. The advantage is when making changes, not everything has to go through one person.

Old Business

- The Board is to consider the bylaws changes, particularly the membership changes and will discuss the issue further at the next meeting.
- There is also a need to clarify what benefits exhibitors receive and how that is communicated to them. This will likely flow out of the bylaws discussion.

New Business

- None.

The Board adjourned at 1:31

Next meeting: Conference Call, June 11 at 11:00am