



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Minutes

February 17, 2017 – 10:00 AM
Antioch College

Present: David Schneider, Beth DaLonzo, Carol Jones, Michelle Rable, Donna Evans.

I. Welcome

(Meeting started at 10:00 am. David Kammler, Academic Dean/AA welcomed everyone.)

II. President's Report – David Schneider

- Sawmill Creek Site Visit Report conducted by David and Carol. Next year's OACRAO conference set for October 3-5, 2018.
- LAC Update on Mohican with Jeannine & Stephanie

III. Past President's Report – Carol Jones

- When do we want to schedule annual audit? Discrepancy between quick books and Huntington. Michelle, Carol and Patrick to work on issue to resolve.
- Articles due for Bylaws.
- Continue to think about nominations.

IV. President Elect's Report – Beth DaLonzo

- Ohio Dinner at AACRAO will be held at the Newsroom in MN. Seasonal menu, will distribute when available. Will notify AACRAO Ohio Conference members as well as OACRAO members.
- Beth will plan to meet with AACRAO representative for conference and workshop presenter as discussed.

V. Treasure's Report – Michelle Rable

- Operational and Scholarship Fund balances were provided.
- Due to OSI free participation it was noted for bigger than normal loss of conference funds.
- Taxes are due for non-profits May 15 and it was agreed we would pay to have it filed this year (under \$100.00).

VI. Secretary's Report – Donna Evans

- December 12, 2016 Board of Directors Minutes were moved for approval by David Schneider and seconded by Beth DaLonzo.
- Communication Committee Report was given about website and current practices and culture. It was announced the Angela Ford was stepping down as webmaster and David would talk with Bob Bulow first on how to proceed.
- Justin Weimer at OSU is set and ready to handle Social Media on Facebook.
- March Newsletter Items were discussed.

VII. VP of Membership Report – (Liz Clerkin absent)

VIII. VP of Workshop Report – (Tina Hummons absent)

IX. VP of Program Report – (Mary Holland absent)

X. Old Business

- Big Ideas discussion will resume at another meeting.

XI. New Business

- Workshop topics were discussed. Maybe survey institutional representatives to rank workshop topics.

XII. Adjournment

- David Schneider moved to adjourn the meeting, second by Carol Jones. Motioned carried. Meeting adjourned at 3:07 PM.