



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Minutes

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December 12, 2016 – 10:00 AM
Otterbein University

Present: David Schneider, Mary Holland, Beth DaLonzo, Tina Hummons, Donna Evans.

I. Welcome

(Meeting started at 10:50 am due to late arrivals.)

II. President's Report – David Schneider

- LAC Update: Co-Chairs being Stephanie Giese and Jeannine Shambaugh.
- LAC committee will plan to meet twice and report to Board of Director's meetings on a regular basis starting in May.
- Plan is to have position roles posted.
- Site walk through to be scheduled in June.

III. Past President's Report – (Carol Jones absent)

- Committee Membership lists have been finalized and posted.

IV. President Elect's Report – Beth DaLonzo

- Ohio Dinner at AACRAO discussion; search process, review of price range, walking distance, getting event on 123 Sign-up, and collection of Ohio registration list from AACRAO for direct notification.
- Beth will reach out to Government Relations Chair.
- AACRAO representative for conference and workshop presenter discussed.

V. Treasure's Report – (Michelle Rable absent)

- No report.

VI. Secretary's Report – Donna Evans

- October Pre-Conference and November Retreat Minutes were moved for approval by Beth DaLonzo and seconded by Tina Hummons. Thursday Business

Luncheon Minutes were reviewed and will be marked as draft and posted to website with others.

- Communications Committee scheduled to meet, Tuesday, December 13th at OSU. Cindy Davis is to instruct committee regarding Facebook, Twitter accounts.
- Member to be chosen to take position of Social Media Coordinator and instructed to keep OACRAO's presence on the internet.
- December and January Newsletters were discussed.

VII. VP of Membership Report – (Liz Clerkin absent)

- Discussion occurred regarding how conference attendees get added to Membership Directory.

VIII. VP of Workshop Report – Tina Hummons

- February 17th Workshops will be discussed in detail.

IX. VP of Program Report – Mary Holland

- Needed clarification on the description of International & Admissions program committee. The bylaws and web descriptions don't match.
- A “Call for Presentations” for OACRAO was discussed. Possible notification to go out in early February. Titles, roles and structure, communications and tools were discussed.

X. Old Business

- Big Ideas discussion will resume at February 17 meeting.

XI. New Business

- Discussion regarding direction for future conference sites. Review of survey results were looked at again. It was determined we could not afford Columbus for a location. Beth DaLonzo moved to find an appropriate city location we can afford and return to the state park conference center cycle in 2019. Tina Hummons seconded. Motioned approved.

XII. Adjournment

- Donna Evans moved to adjourn the meeting, second by Mary Holland. Motioned carried. Meeting adjourned at 2:50 PM.