



**Ohio Association of Collegiate Registrars and
Admissions Officers**

Board of Directors Minutes

June 15, 2016 10:00 AM
Deer Creek State Park

Present: Carol Jones, Liz Clerkin, David Schneider, Patrick Beatty, Donna Evans, Mary Holland, Deb Benton, Frank Yanchak, Shelly McMahon

I. Welcome

II. LAC Update – Frank Yanchak/Shelly McMahon

- Conference Activities/Events were discussed.
- It was noted we need 5 rooms instead of 4 as original planned.
- Registration to open this week on Monday, June 20th.
- LAC to have Newsletter article for August publication.
- Walk through of Conference Center was completed.

III. President's Report – Carol Jones

- 23 participants are registered for Ohio Summer Institute currently.

IV. Past President's Report – Deb Benton

- Next Tuesday OSI faculty are meeting.
- Fiscal Committee meets Monday.
- Requesting By Law Changes- Honorary Membership and voting rights.

V. President Elect's Report – David Schneider

- David to take OACRAO Representative, Scott Dittman to and from Airport.
- Thursday Breakfast – 10 minute AACRAO update
- Lunch – keynote
- Mike Reilley – 68 registrations
- No movement on Government Relations

VI. Treasure's Report – Patrick Beatty

- Operational and Scholarship Fund balances were provided.
- Discussion about how OSI attendees will register for OACRAO Conference.
- Scholarship Committee will meet on the 20th. Tracy organizing.

VII. Secretary's Report – Donna Evans

- May's Minutes were moved for approval with changes by Deb Benton, seconded by Patrick Beatty.
- July's Newsletter items discussed: All the "Save the Dates", Member Spotlight from Liz Clerkin, Residency Workshop article by Beth DaLonzo, LAC article by Shelly, Profession Development article by Cindy Suter, Campus Scene and Campus News, article by David for AACRAO update.
- Need to find another newsletter editor, Mollie Miller is changing positions and will no longer be part of OACRAO.

VIII. VP of Membership's Report – Liz Clerkin

- Membership Committee met June 1st.
- Theme and Gift and Reception discussed.
- Common Spot a pictorial Director/on-line tool was mention by Deb Benton.
- Need to know voting members by September 1st.

IX. VP of Programs Report – Mary Holland

- 32 sessions developed, need 4 additional sessions to make goal.
- Conference Session & Workshops descriptions have been posted.

X. New Business

- Nominations for awards, retirements discussed.

XI. Adjournment

- Liz Clerkin moved to adjourn the meeting, second by Mary Holland.