



## Ohio Association of Collegiate Registrars and Admissions Officers

### Board of Directors Minutes

**April 1, 2016 – 10:30 AM**  
Mount Carmel College of Nursing  
During Conference Planning Meeting

Present: Carol Jones, Liz Clerkin, David Schneider, Mary Holland, Patrick Beatty,  
Donna Evans.

#### **I. Welcome**

#### **II. President's Report – Carol Jones**

- OSI 1<sup>st</sup> meeting is scheduled for a conference call on April 7<sup>th</sup>.
- OSI Goal to get cohort of participants to continue into conference for mentoring.
- Idea of a discount pricing allowing for a 2 for 1 pricing for OSI and Conference.
- David Schneider moves and Patrick Beatty seconds an OSI Conference fee of \$400.00 allowing non-transferable admission to OACRAO 2016 Conference.
- Next Meeting May 13<sup>th</sup>, David to determine location.
- Local Arrangements Committee (LAC) Update: one speaker confirmed, going well.
- We will probably meet with LAC in June at Deer Creek. Carol to check with Frank Yanchak to confirm date.
- Registration for OACRAO to open in June to allow conference fee paid from either budget year for member's registration.
- Conference Contracts after 2018 back to Polaris in Columbus, then 3-4 years at State Parks.

#### **III. VP of Workshops Report – From Carol (Beth DaLonzo absent)**

- Tuesday, June 28 – Residency Workshop. Speakers Set: Katie Tadlock (Ohio) & Tracy Sowards (Cols State). Beth will let Patrick know when she is ready to open registration. Beth will send out e-mails to the OACRAO listserv and the residency listserv in late April/early May.
- Friday, July 29 – Support Staff Workshop. Working on Speakers. Beth will start to send of e-mails to the OACRAO listserv in Late May.
- Both workshops are listed in the SAVE THE DATE in the Newsletter.

#### **IV. President Elect's Report – David Schneider**

- AACRAO Ohio Dinner, 27 folks attended. Great pizza & Food. Great Success!

- Summer workshop still not confirmed maybe July 12, at OSU. Thinking about inviting others from outside Ohio. Maybe using a ballroom or large lecture hall for larger crowd for a Washington Update on issues that affect us.

#### **V. Treasurer's Report – Patrick Beatty**

- Operational and Scholarship Fund balances were provided.
- Will get OSI registration set up for either April 11<sup>th</sup> or 18<sup>th</sup>.

#### **VI. Secretary's Report – Donna Evans**

- February Minutes were approved by Carol Jones, seconded by David Schneider.
- April's Newsletter items discussed: All the "Save the Dates", Message from the President about AACRAO, OACRAO Summer Institute by Deb Benton, OACRAO Listserve and Ohio Dinner by David Schneider, Member Spotlight from Liz Clerkin, Small College Registrar Meeting by Cindy Suter, Campus Scene and Campus News.
- Will get approved Minutes posted to website.

#### **VII. VP of Membership's Report – Liz Clerkin**

- Still working on updates to the Directory having database problems.
- Looking for mentors for new members.

#### **VIII. VP of Program's Report – Mary Holland**

- Reported that there were lots of Admission folks at the planning meeting today and everyone was working hard in their committees.
- May 16<sup>th</sup> is the deadline to have all sessions set & confirmed.
- The Plan is to have topics and descriptions available in June when registration opens for OACRAO.

#### **IX. New Business**

- Board of Directors Retreat is scheduled for November 6-8, 2016

#### **X. Adjournment**

- David Schneider moved to adjourn the meeting, second by Mary Holland. Meeting ended at 11:53 AM. We re-joined the Planning Group for lunch and then reviewed the program committees' ideas for sessions.