



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Meeting

October 2, 2018
Sawmill Creek Resort

Participants: Bob Bulow, Sue Shepherd, Justin Weimer, David Schneider, Sun Jamerson, Beth DaLonzo, Molly McDermott

Guests: Chris Dorsten, Heather Pritchard

Beth called meeting to order at 11:58AM.

- Welcome
- Approval of September Board meeting minutes:
 - Motion to review minutes made by Bob, seconded by Molly. Unanimous approval of minutes.

LAC Updates:

- Conference bags:
 - Vendor couldn't do cooler bag.
 - Now a basic tote bag, but will have enough for everyone.
- Sweatshirts are all here – all black in color.
- Will not give conference bags to non-full conference attendees; but will those attendees will get the other items.
- Struggling with last-minute additions for pre-conference workshops and activities. Will have to see how things play out.
- Sawmill is being flexible with adding to food counts.
- Weather back-up plans are in place.
- Everything is set to go.

Board Reports:

President – Beth DaLonzo:

- Went through script for people attending in relation to past-presidents, retirees, etc.

President-Elect – Sue Shepherd:

- Mark is set for Thursday arrival.

Past-President – David Schneider:

- Will be covering dues increases and by-laws changes; and happenings with N&E.

- Will plan to call Carol during award presentation since she is not attending this year's conference.

Vice President, Workshops – Molly McDermott:

- Workshop are good to go:
 - CCP isn't super full but ODHE is packed.
- Prepping for handoff for Dan Kall as new VP for Workshops.

Vice President, Membership – Sun Jamerson:

- All good to go with new member event – doing a version of office bingo.

Vice President, Programs – Bob Bulow:

- One room conflict – double booked so we need to announce room location change during the conference.
- Town Hall meeting:
 - Asked for any suggestions about website updates context for what should be talked about.
- Membership renewals:
 - Set date to be Oct.12th; will ask to connect with Sun after that date if nothing was received.
- Bob/Sun will look at how they will distribute the after-conference survey, either through MemberClicks or the old survey software – depends on how they can update distribution for who attended.

Secretary – Justin Weimer:

- Provided a preview of newsletter articles for October edition, and reminder for deadline to have items submitted.
- Reminded everyone to assist with taking pictures and sending them throughout the conference for social media posting.

The group broke for lunch and adjourned meeting at 12:44PM.

Next meeting: November 4-6 at Ohio Northern University Metzger Center