



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Meeting

June 24, 2022

Franklin University, Ross Auditorium

Attendees: Bob Bulow, Christine Court (virtual), Cindy Davis, Lauren Martin, Molly McDermott, Chris McNay, Michelle Rable, Gina Shackle

Meeting was called to order at: 10:35 am.

Cindy moved to approve the minutes from 05.20.2022. Mollie seconded. The minutes were approved.

Agenda:

- Residency Workshop
 - Counted 29 people registered. Past years have been around 70 participants. This is the first time back from COVID. Also, invitations were sent in May. They've been sent in March or April in years past.
- Staff Development Workshop
 - Counted 11 people registered so far. What should we do to push that? Do we need a plan B in case we do not get the numbers we need?
 - Workshop starts at 12:00, during lunch hour. That might be a consideration. We can provide pizza & salad. Salad will cover most dietary restrictions.
 - Plan B could be to make it virtual, people will pop in and out. Lauren wants to make a plan A or plan B decision today. We will send another reminder and make a decision by the 15th.
 - Do a push next week for people to register. Folks are not back into "go to conference" mode yet. Gas is expensive, but schools reimburse.
 - People on hybrid work schedules may not want to give up their home day (often Friday) to come to workshop in person.
 - Remarket this year for the people getting the invite emails (not necessarily the people who would come). Drop Jack Miner's name. Include more detail on the topic – three sentences instead of three words.
 - We will go virtual if we don't get 20 participants (excluding presenters) by the 15th. We need to reach out to people who have been involved in the past and recruit them to help push involvement.
 - Poll registrars: what do you want from OACRAO? Get them in a room together. Get their help pulling the organization out of "survivor mode".

- Chris will do a summer update flyer that includes information about upcoming events:
 - Save the date for the fall conference.
 - Michelle will write a blurb and have to Chris by Jul. 6th.
 - Send out flyer on the 8th.
 - Let people know we're getting back to normal programming.
- Michelle will send Chris notes from the retreat regarding the fall conference.
- Annual Dues
 - Count of renewals.
 - Dues waivers (Scott Dittman). Scott is registrar at Hebrew Union. Couldn't find dues info and not sure if the school can afford it. Did not ask for dues waiver. Can/should we do reduced cost or even a dues waiver for first time members? We would need to track it.
 - Gina will check the P.O. box for dues checks.
 - Molly: we need to make a dues decision this year. Need to find minutes where it was discussed and approved (should probably be in the 2020 business meeting notes). Molly will move to bylaw. We need to publish anything that was voted on. We can use the meeting minutes if they are on letterhead and signed by Michelle.
 - Bob needs credit card.
- Fall Conference
 - How much should we charge? \$150 and \$125 for new.
 - When can we put on site?
 - Theme is "Making up for Lost Time".
 - Prepare Agenda for Conference.
 - Info to reserve rooms.
 - We have distinct topics.
 - Vendors are reaching out, want to know what they can sponsor.
 - Vendor costs will stay the same.
 - We will have three to five vendor slots.
 - Vendor fee will just go towards conference costs. Vendors, instead of sponsoring a bag, sponsor a scholarship on top of their fee if they want.
- Do we need to get back to doing a newsletter? Maybe start with quarterly instead of monthly for now.
 - Upcoming registrations.
 - Dues information & reminder.
 - Message from Michelle.
 - Specific program structure for fall conference.
- Beth Stiles Community College Proposal and Private Schools.
- Further Discussion Items? None.
- Next Meeting will be 07.29.2022 at 10:00 am. Franklin University.

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