



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Meeting
January 27, 2023
Virtual Meeting

Attendees: Bob Bulow, Christine Court, Cindy Davis, Sun Jamerson, Michelle Rable, Marisa Richards, Chris McNay, Dave Shaffer

Called to order 1:07 pm.

Agenda

- Approval of Minutes
 - No discussion was needed. Cindy moved to approve and Christine seconded. The minutes were approved.

- Reports
 - Bob Bulow, President:
 - Have secured contracts with Hocking Hills for both OSI and the 2023 annual conference.
 - Jayme Arnett & Frank Yanchak have both agreed to co-chair the Local Arrangements Committee for the conference.
 - Sue Shepherd has agreed to serve as our vendor relations person for the conference.
 - Frank Yanchak has offered the board a room at Franklin University for any in-person board meetings during the year.
 - OSI will be held Monday, July 24 – Wednesday, July 26.
 - The annual conference will be held Wednesday, October 25 – Friday, October 27.
 - Mel Severns asked if OACRAO would be interested in sponsoring a private colleges meeting. The organization is not in a position to sponsor at this time, but we can put up a form and help collect money from attendees. We may be able to sponsor the event in the future.
 - Michelle Rable, Past President
 - Reviewed committee sign-up lists.
 - Will begin contacting possible committee members.
 - Sun Jamerson, President Elect
 - Researched AACRAO dining options at the Gaylord Rockies Resort & Convention Center.
 - Will next contact restaurants and send update.
 - Christine Court, VP of Programs

- Nothing to report.
 - Dave Shaffer, VP of Workshops
 - Nothing to report.
 - Marissa Richards, Treasurer
 - Marissa has gained access to the Huntington Bank accounts, QuickBooks, and the necessary drives.
 - Will need to get access to MemberClicks.
 - Met with past treasurer Gina Shackle.
 - Has \$500 College Source donation and split the pot money to deposit.
 - Chris Dorsten is still admin on the Huntington Bank account. Haven't been able to remove him; must be done in person. Dorsten suggested getting credit cards for Bob and/or Sun. It was agreed. Marissa will start on that.
 - Mileage rate has gone up to \$0.655 per mile. Will update our sheet and contact Heather Wischer to update on website.
 - We had deposits totaling \$75,795.04 in the operations budget account and \$13,519.68 in the scholarship account as of December 31, 2022.
 - We had deposits totaling \$74,023.22 in the operations budget account and \$13,519.68 in the scholarship account at the time of this meeting.
 - Chris McNay, Secretary
 - Will send next newsletter Friday, February 3.
 - Still have not been able to track down social media account login credentials. Will reach out to Heather Pritchard.
 - Cindy Davis, VP of Membership
 - 38 institutions member institutions have lapsed.
- Old Business
 - OSI
 - Dave will work to get agenda nailed down.
 - Dave will work with Chris to communicate information to attendees.
 - We can only get a certain number of rooms. We need to decide if we are going to cap the number of attendees and, if so, at how many.
 - Fall conference
 - Confirmed a three-day conference.
 - Confirmed LAC is responsible for planning closing speaker for annual conference.
 - We have booked 62 rooms and 5 cabins for Wednesday and Thursday nights.
 - Bob will task LAC to get a backup block of rooms at nearby hotel.
 - Not planning pre-conference events, maybe LAC can point attendees to some local attractions.

- New Business
 - Newsletter content
 - Next newsletter (02/03):
 - Message from the president.
 - Save the dates for OSI and annual conference, announce Hocking Hills as venue for both.
 - Annual conference 2022 recap. Number of attendees
 - Announce LAC co-chairs Jayme and Frank.
 - Future newsletters
 - New member spotlights.
 - Feature on recipient of the 2022 Garland G. Parker and Linus J. Ryland awards, Chris Dorsten.
 - Ideapalooza
 - Going to try a virtual one to save on mileage and to make it easy for people to attend.
 - Planning for mid-to-late march.
- Cindy moved to adjourn and Michelle seconded. The meeting was adjourned at 2:45 pm.

Next Meeting: Tuesday, February 21.