



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Meeting
February 21, 2023
Franklin University – Columbus, OH

Attendees: Bob Bulow, Christine Court, Cindy Davis, Sun Jamerson, Chris McNay, Michelle Rable, Marissa Richards, Dave Shaffer

Meeting was called to order at: 10:08 am.

Agenda:

- Reports:
 - Bob Bulow, President:
 - Possibility that we may have room block overflow.
 - Discussed who pays for LAC chair rooms for annual conference. Proposed that OACRAO pay for up to 3 people's rooms if members' schools will not pay for the rooms (president, and two LAC chairs).
 - Michelle motions to approve LAC cochairs to have rooms or registration covered depending on need. Sun seconded. The motion carried.
 - We have 67 rooms and we have to fill 80%. Do not anticipate that being an issue. How many should we plan for overflow? Estimate around 120 people total including vendors.
 - Bob informed the venue that the board would like to be involved in the higher-level planning pieces of the conference.
 - Michelle Rable, Past President:
 - Presented an updated draft list of possible committee members.
 - A handful of potential members were deleted from the lists for having left the profession or who are currently serving on the board.
 - Sun Jamerson, President Elect:
 - Still waiting on event coordinator from Gaylord. Still searching for venue for AACRAO dinner/meeting.
 - Considered doing Monday instead of Tuesday. Is it possible for OACRAO to pay for shuttle service?
 - Will keep the board posted.
 - Christine Court, VP of Programs:
 - Nothing to report.
 - Dave Shaffer, VP of Workshops:
 - Nothing to report.
 - Marissa Richards, Treasurer:

- Had credit cards; issued one each to Bob and Sun.
 - Sent the new expense report to Heather Wischer for website
 - Received an email about OACRAO's liability insurance renewal. Will renew that.
 - Operation account balances: \$70,999.04
 - Scholarship account balance: \$14,692.26
 - Total accounts balance: \$85,691.30
 - Will investigate monthly fees coming out of the accounts.
 - Chris McNay, Secretary:
 - Heather Pritchard has made Chris admin of the LinkedIn account.
 - Will try to gain admin access to Facebook.
 - Cindy Davis, VP of Membership:
 - Nothing to report.
- Old Business
 - Ideapalooza:
 - Possible days and times for Ideapalooza were discussed. Christine will set up the virtual meeting space(s), work with chairs to select a date, and create and send out the form via the listserv.
 - OSI:
 - The board reviewed and discussed the draft agenda for the 2023 OACRAO Summer Institute: event timetable, session topics, presenters, and logistics.
 - We have 25 rooms. Will likely need to cap attendance at 20-25
 - Will have projected budget for next meeting.
 - March newsletter:
 - OSI/registration news.
 - Chris Dorsten profile and awards history.
- Dave moved to adjourn, Michelle seconded. Meeting was adjourned at 1:28 pm.

Next Meeting: Wednesday, March 22, 2023.