



Ohio Association of Collegiate Registrars and Admissions Officers

Board of Directors Meeting
April 27, 2023
Franklin University, Columbus, OH

Attendees: Bob Bulow, Christine Court, Sun Jamerson, Chris McNay, Michelle Rable, Marissa Richards, Dave Shaffer, Frank Yanchak, Jayme Arnett

Absent: Cindy Davis

Meeting was called to order at: 10:16 am.

Bob moved to approve minutes. Michelle seconded. Approved.

Agenda:

- Reports:
 - Bob Bulow, President:
 - Working with Frank and Jayme on LAC plans.
 - Michelle Rable, Past President:
 - OACRAO was represented at AACRAO Annual Meeting. We should encourage attendance and engagement at next year's meeting in Columbus, OH.
 - Committees are set.
 - Will solicit for board member nominations in May or June. Discussed ways to mentor newer members to grow in experience.
 - Sun Jamerson, President Elect:
 - Had 19 attendees at AACRAO dinner.
 - Having difficulty with MemberClicks admin login. Bob will assist.
 - Sun was invited to the June AACRAO Leadership Meeting. Either OACRAO or AACRAO covers that expense, not the attendee's school.
 - Christine Court, VP of Programs:
 - Nothing to report.
 - Dave Shaffer, VP of Workshops:
 - Will have to pick new dates for Summer Workshops.
 - We intend to host a residency workshop. Discussed delivery format and ideas for content.
 - Discussed topic ideas for professional development workshop.
 - Marissa Richards, Treasurer:
 - Our liability insurance has been paid.

- We have filed our 2022 tax returns.
 - The new mileage form is on the website.
 - Account balances: Operations: \$66,703.07 Scholarship: \$14,693.42.
 - Discussed awarding scholarships this year.
 - Can we figure out a way for people to donate electronically (Paypal, Venmo, etc.) ?
- Chris McNay, Secretary:
 - Will connect with communications committee to get us on a regular newsletter schedule. Once every other month.
 - Want to add back new member spotlight.
- Jayme Arnett and Frank Yanchak, Local Arrangements Committee Co-Chairs:
 - We have secured overflow rooms at the Holiday Inn Express about 15 minutes' drive from the venue.
 - Several people at OU have volunteered as LAC committee members. Will have a kickoff meeting around the end of May.
 - Will have an on-site meeting in late July to look at rooms, venue layout, etc.
 - Have reviewed venue floor plan with Bob.
 - What is budget, specifically for food?
 - We will add snacks to the attendee bags.
 - How many vendors are we soliciting, what are we charging them, and will we ask them to sponsor anything?
 - Discussed tiered sponsorships as a future possibility.
- Old Business
 - Ideapalooza:
 - Date is set for May 16. Christine will send invitation link out to everyone.
 - We have 24 spots to fill.
 - After a brief introduction we will give people about 45 minutes in breakout sessions.
 - Discussed how best to balance topics.
 - OSI:
 - Sun distributed the three-day schedule.
 - We need to get registration live. What do we need to get on the website before we do that?
 - We have extra backpacks from last annual meeting to stuff for attendees.
 - Need room information for each session.
 - Need to reserve rooms at the venue for institute attendees
 - Bob can update website with group code for rooms at the conference center.
 - Dues & Fees:
 - Michelle brought to topic mechanisms for increasing dues. Discussed possible amendments to the bylaws.
 - Require the board to annually review and approve dues.

- Make it possible for the board to increase dues below a certain amount without requiring a vote.
 - Discussed the possibility of the membership voting on issues in advance.
- AACRAO Annual Meeting 2024:
 - We should discuss ways and lead the effort to drum up interest and quality content.
- New Business
 - No new Business:
- Michelle moved to adjourn, Sun seconded. Adjourned at 2:27 pm.